



Prince George Youth Soccer Association • 965 Winnipeg Street • Prince George, BC • V2L 5M9
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Board Meeting Minutes

Board Meeting February 27, 2018 - 5:30 PM - True North Law

Regrets: Rod Robinson

Present: Kerrie Secour, Cameron Young, Kristian Vicei, Chris Branigan, Thierry Mboneko, Warren Brown, Dave Fyfe, Collin Payne, Caitlin Lamble (PGYSA Sports Administrator)

Motion to start meeting at 17:32 forwarded by Dave Fyfe, 2nd by Kristian Veici, motion passed.

1. Acceptance of Board Minutes

Motion to accept board meeting minutes from 30 January 2018 forwarded by Thierry Mboneko, 2nd by Warren Brown. Motion carried.

2. Concerns or questions from the Executive Summary

Progress on the Women In Soccer Project. Issues for engagement and direction were considered. It was agreed to extend an open and continuous community wide invitation to this committee in order to give it the best chance of success. Motion forwarded by Kristian Vicei, 2nd by Dave Fyfe. Motion carried.

3. Correspondence:

a. Out of District players to Quesnel

9 players have requested out of district transfer to play with PGYSA. The BC Soccer regulations around such arrangements were carefully considered, as well as how the transfers, if permitted might impact PGYSA. It was agreed in order to protect the interests of PGYSA and its players to decline all 9 requests. Motion forwarded by Kristian Vicei, 2nd by Dave Fyfe. Motion carried.

18:10 Collin Payne left meeting.

4. Executive Reports:

a. President Report

- i. **Referee Development.** Grant Baker has agreed to work with PGYSA in providing feedback and training to young referees. PGYSA restated its commitment to supporting referees in the face of inappropriate behaviour from players / parents / coaches. Discussion about raising the rate of pay for referees continues.
- ii. **Approval to enter into agreement with Nechako Lakes District not just Vanderhoof.** Under BC Soccer requirements it is necessary to do an inter-district competition agreement, agreement between individual clubs across districts is not permitted. It was agreed to move forwards and put forward the agreement as an inter-district invitation. Motion forwarded by Chris Branigan, 2nd by Cameron Young. Motion carried.

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- iii. **Any interest in the call re: Northern BC Groups competing in zones for Northern Cup.** Collin Payne and Kerrie Secour volunteered to follow up with this. The board accepted unanimously.
- iv. **Women in soccer Committee** - discussed above in the Executive Summary.
- v. **Approval for the PGYSA to cover the cost of the replacement signs for Prestige Sponsorship.** It was agreed that in good faith of the sponsorship agreement discussed at the previous board meeting to update the signs and approach Prestige for alternative terms to the ones that had not been met satisfactorily in the past. Motion Forwarded by Kristian Vicej, 2nd by Chris Branigan. Motion carried
- vi. **Suggestions for dates to apply for at Masich Stadium (Deadline March 2)** The board considered the timing of the deadline and the importance of having input and direction from the Club Manager / Technical Director and agreed not to put forward an application at this time.
- b. Vice-President Report
 - i. **Discipline Committee Procedures.** It was recommended that the board should adopt a policy to clarify procedures for bringing complaints to ensure that they are all addressed appropriately by the Discipline Committee.
 - ii. **Hiring Committee Update.** Following further interview and negotiations the hiring committee is considering a promising candidate for the club manager position. A proposal with salary and expectations is still being negotiated.
 - iii. **Fusion FC Proposal.** PGYSA received two proposals from John Ribeiro to offer Technical Director support to PGYSA on a contractual basis in the event a suitable replacement is not found, and for Fusion FC to run a spring camp. It was agreed unanimously not to accept either of these offers.
 - iv. **Select Team Competition.** The board discussed implementation of the previous Technical Director's suggestion that Select Teams should play in the house league to provide extra game experience at an appropriate level of competition. This was considered to be important for younger age groups now competing 11 a side at tournaments with very little experience.
The select teams to compete in House League are proposed as follows:
U12 boys and girls intake teams to compete in their U13-14 House Leagues
U13-14 boys team to compete in the U14 boys House League
U14 girls team to compete in the U15-18 girls House League
U15 girls team to compete in the U13-14 boys House League
Motion forwarded by Warren Brown , 2nd by Dave Fyfe, motion carried.
- c. Treasurer Report N/A
- d. Secretary Report N/A

5. Staff Reports

- a. Sports Administrator
 - i. Approve support staff hired by Caitlin @ \$15/hr for 20-25 hrs/week
 - ii. Approve drop in fees to Spring break and NID Camps
The above recommendations from the Sports Administrator were accepted by the board. Motion forwarded by Warren Brown, 2nd by Dave Fyfe. Motion carried.

18:45 Caitlin Lamble left the meeting

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6. Committee Reports

a. Governance, Conduct, Partnerships N/A

b. Human Resources, Volunteer Engagement, Registration and Retention.

Reccomendations arising from this report were:

- Adjust late fee in order to encourage registrations
- Explore additional venues to host a registration table
- Move ahead with advertising and opening up Soccer Swap Shop
- Put together schedule for board members to volunteer at Active Living Market and arrange for junior coaching staff to support each day

Motion to accept the reccomendations in this report forwarded by Cameron Young, 2nd by THierry Mboneko. Motion carried.

c. Finance, Risk Management, Capital Project

i. Approval to get online Banking Set up

1. Approval of Limits suggested

ii. Approval to set up CAFT . Upon reccomendations from the bookkeeper the board reconsidered moving banking to online and direct deposit for payroll. Further consideration around the accountability and oversight measures within these two systems lead the board to accept this proposal. Motion forwarded by Dave Fyfe, 2nd by Kristian Vicei. Motion carried.

7. Hiring Panel Update See Vice President Report above

Motion to adjourn meeting Forwarded by Kristian Vicei, 2nd by Dave Fyfe. Motion carried.

Meeting adjourned at 19:45

Next Meeting 27th March 2018. Time and venue to be confirmed.