



PGYSA Board Meeting Minutes
8 January 2018

Regrets: Dave Fyfe

Chair: Kerrie Secour

Board Members Present: Kristian Vicei, Kerrie Secor, Thierry Mboneko, Emmerson Secor, Chris Branigan, Cameron Young, Collin Payne, Rod Robinson, Warren Brown

Meeting Start time: 18:03

1. Acceptance of minutes from January 2nd 2018 board meeting

Forwarded by Kristian Vicei, 2nd by Collin Payne. Motion carried.

2. Correspondence

An e-mail from Dave Fyfe outlining concerns that the current club manager's information had appeared on another club's website, the one he is moving to. It was agreed that given the time left on the current club manager's contract and considering that no harm seemed to have been done as a result of this error that no action needed to be taken.

Forwarded by Chris Branigan, 2nd by Warren Brown, motion carried.

3. Hiring Technical Director / Club Manager

The following issues were considered:

- Whether the full time hire should be a role with a soccer / coaching focus person, focus or a combination of the business and soccer role with the coaching focussed role in a part time position.
- That the priority for PGYSA is coach and player development, given the organisation's dependence on volunteer / parent coaches.
- Acceptance of late submission of resumes for candidates who had expressed an interest but were put off by the weighting of the business / coaching responsibilities in the posting.
- Given the weighting given to the business management aspect of the role in the posting it may be necessary to re-post the position if the hiring panel consider there are no appropriate applicants.
- The importance of balancing the business management and Technical Director aspects with the role of the board to ensure transparency and accountability are maintained in the operation of PGYSA.

It was agreed to recruit a Technical Director primarily and assess the scope of the business management role as part of the transition process between the outgoing club manager and incoming technical director. It was agreed to clarify with candidates who had expressed an interest, the scope of the position with a view to finalising the collection of resumes.

It was agreed that the candidate should be a skilled soccer coach, with organisational experience given the current need to build capacity within the organisation.

- Motion forwarded by Warren Brown to vote on moving ahead with filling a full time technical director position, 2nd by Chris Branigan. The board voted unanimously to carry the motion.



- Motion forwarded by Cam to vote on postponement of hiring the part time support position until a technical director is appointed, 2nd by Collin Payne. The board voted unanimously to carry the motion.

Warren Brown left the meeting at 18:54 and declared his interest in being a part of the interview panel if there were no other nominations.

4. Recruitment Panel

The role of the current club manager in the recruitment process was considered. It was agreed that given the potential time frame for interviews and the current managers impending departure that an advisory role would be more appropriate than being directly involved in the panel and interview process.

It was agreed as per the proposal considered at the previous board meeting to have a 3 member panel who should use an advisor if necessary to support the short listing, interview and selection process.

Motion forwarded by Emmerson Secor to vote on the involvement of the current club manager, 2nd by Rod Robinson. The board voted unanimously that the club manager involvement in the recruitment process should be advisory and at the discretion of the hiring panel.

Nominees for the hiring panel:

Candidate	Nominator	Accepted
Chris Branigan	Collin Payne	Yes
Kristian Vicei	Collin Payne	Yes
Warren Brown	Collin Payne	Acknowledged and accepted in absence

- This motion was forwarded to vote on by Collin Payne, 2nd by Cameron Young and unanimously accepted by the board.

5. Provincial Tournament

An email was received regarding hosting provincial tournament for 2019 or 2020.

The deadline for 2019 bidding is January 15th. Some of the potential costs and benefits were discussed. It was agreed that PGYSA has the capacity to host such an event and that it would help raise the profile of the club and potential for partnerships and other competitions in the future. Collin Payne volunteered to help organise submission of a bid for the 2019 tournament, given the short time frame before the deadline.

- Motion to vote on bidding for 2019 boys and girls provincial b cup forwarded by Collin Payne and 2nd by Rod Robinson. The board voted to accept the motion unanimously.

6. Banking

The board advisor has recommended that PGYSA set up its online banking to be a single signature account, which would include primarily payroll and online banking. Cheques would still require two signatures.

The account advisor at Integris offered advice to the contrary that setting up online banking to be single signature would not be a good security choice for the organisation.

It was agreed not to accept the board advisor's recommendation at this time and that the President will follow up more information on the risks and benefits involved in the single person signing.

- Motion to permit single signature online banking forwarded by Cameron Young, 2nd Thierry Mboneko. The board voted unanimously against this motion. Motion not carried.



- Motion to set up CAFT banking system with 1 input person and a second person required to verify and submit information with both required to sign forwarded by Kristian Vicei, 2nd Chris Branigan. Motion carried.

7. Board Member Resignation

Dave Fish submitted his resignation to the board by email, effective January 3rd and requested to the President that his resignation be reconsidered as he would like to be reinstated to the board. Dave shared that his concerns were about the business side of the organisation but still would like to be involved in the soccer community.

- Motion to discuss in camera forwarded by Cameron Young, 2nd Kristian Vicei. Motion carried.
- Motion to bring discussion out of camera forwarded by Cameron Young, 2nd by Kristian Vicei. Motion Carried
- Motion to vote on reinstating forwarded by Cameron Young, 2nd Chris Branigan. Board unanimously voted no. Motion not carried.

- Motion to adjourn forwarded by Cameron Young, 2nd Thierry Mboneko. Motion carried.

Meeting adjourned at 21:09

Next meeting 30th January 2018, venue to be confirmed.