



PRINCE GEORGE YOUTH SOCCER ASSOCIATION

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MINUTES

Meeting Title: December 2015 Board meeting

MINUTES DECEMBER 9, 2015 START: 6:30 PM LOCATION – BOARD ROOM

MEETING CALLED BY	Grant Emmond
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Grant Emmond
RECORDER	Rob Lewis
ATTENDEES	Grant Emmond, Rob Lewis, Mario Mastroianni, Melanie Ramsay, Ted Swarts, Lou Ntpas, Marti Ranu, Gilbert Wankling, Vince Day, Victor Santos Absent: Grant Zimmermann

- 1. Motion** to approve the Agenda (Gilbert, Mario) **Carried**
- 2. Question** regarding approval of previous minutes since it was a meeting of the previous board. Agreed that the minutes still need to be reviewed and approved.
Action: Distribute November minutes to board for approval at the Jan. meeting.
Person Responsible: April
- 3. Expectations regarding agenda items:**
In order to ensure due process is followed, people have time to properly review items and ensure staff have time to assembly appropriate information and documents for meetings all agenda items, motions and board reports need to be submitted by the Friday prior to a board meeting. Motions will not be considered unless they have been submitted prior to the board meeting and appear on the meeting agenda. (Grant)

(Ted) Asked that January board meeting be pushed back due to holidays. Brief discussion and consensus to schedule the next meeting to January 13 @ 5:30 pm.
- 4. Correspondence/Presentations - None**
- 5. Staff Reports – Office Report - April**
Asked that upcoming urgent needs and discussion items for the office be included in the office board report so the board is aware of upcoming “needs” and “supports” needed.
(Rob)

Technical Director John Ribeiro

John presented an overview of his report and review of his activities over the first three months of his employment. (Items were included in TD report) Points of clarification as only discussion regarding the report.

John brought up the expanded role for the business side of the Technical Director he has taken on and is part of the PGYSA future vision. John expresses and desire to have appropriate compensation for the business side of his job reviewed for duties beyond managing the day to day business of the association.

Discussion and questions for John regarding the Mix and T.D. and Admin side of the job. Questions center around time commitment involves, vision work versus day to day work and overlap of duties.

John expressed his willingness to move and due the vision work but expressed a need to have it acknowledged that that work requires separate compensation that is not in his current contract. John expressed that growing a club and living the soccer life is his passion and sees the current structural path of PGYSA as a good fit for that and a model many clubs in Alberta are beginning to adopt.

Some discussion regarding John presenting specific measurables and deliverables for the board to consider. John indicated he was comfortable with that and is fine as seeing vision work as separate for day to day club operations work.

Staff (John/April) leave at the conclusion of board reports.

Motion to move in-camera: (moved Mel, Lou) – approved

6. New Business

i) Board Roles and Responsibilities

Discussion	Ask people to choose three positions they would be would like to fill for the upcoming season and submit to Grant E. Grant E as president will assign roles based on feedback and best fit for the organization.
Action Items	President to assign Board Roles and present at the Jan meeting.
Person Responsible	Grant E

ii) Budget Discussion Motion to approve 2016 Budget – (Mel/Mario)

Discussion	Some discussion around clarification of specific budget lines
Conclusion	Approved

Motion to adjourn meeting: (Mario, Lou) **CARRIED**

Meeting adjourned at 9:55PM

Dates: Next Board Meeting: January 13^h, 2015 @ 5:30pm