



PRINCE GEORGE YOUTH SOCCER ASSOCIATION

MINUTES

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Meeting Title: March Board meeting

MINUTES MARCH 4, 2015 START: 5:30 PM LOCATION – BOARD ROOM

MEETING CALLED BY	Craig Briere
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Craig Briere
RECORDER	April Kwitkoski
ATTENDEES	Grant Emmond, Scott Redpath, Gilbert Wankling, Craig Briere, Barry Hirtz, Sandra Elson, Garry Nielson, Davis Rodrigues, Ted Swarts, Marti Ranu, Sonny Powar, Len McNamara, Steve Hood

Amendments to the Agenda

- a. Add discussion and Motion from the Executive Committee on bridging the gap between Steve Hood's departure and finding a new Technical Director.
- b. Add the NSC strike to New Business
- c. Add NSC replacement of turf to New Business

1. **Motion** to accept the Agenda (Garry Nielson, Barry Hirtz) **Carried**

2. **Motion** to approve minutes of meeting on February 4, 2015
(Grant E, Sandra E) **Carried**

3. **Business arising from previous minutes**

Let Len know if your committee is still looking for new members and the office will send out another call for volunteers.

4. **Correspondence/Presentations-**

- a) Steve Hood's resignation- it's unfortunate that Steve will be leaving but we wish him all the best
- b) Gaetano's visit to Mexico- Gaetano had an opportunity when visiting Mexico to bring down some old PGYSA uniforms and cleats to share with some local kids there

and he put on a soccer camp for them as well. A flyer has been circulated to the board with some pictures and information. We should contact the media and have them do a story about his visit as well.

5. Staff Reports

i) Executive Director

Discussion	Report as Submitted. Registration is picking up this week. Gaming application has been submitted. Would like to make some changes to the format of the Active Start Festival/ Score a thon weekend. Please read and give feedback. Some changes to the uniform orders to note - the house league will have Admiral jerseys at a lower cost and the Jr Timberwolves and Timberwolves will continue with Adidas uniforms.
Conclusion	The board would like a breakdown of the registration numbers in each age group and how they compare to previous years.
Action Items	Len will provide a breakdown once registration is complete.
Person Responsible	

ii) Technical Director

Discussion	Report as Submitted. Steve has been talking with BC Soccer in regards to the U5-U8 coach training and will report back to the board the outcome of those talks and how we will be proceeding.
Conclusion	
Action Items	
Person Responsible	

6. New Business

a) TD (current and beyond April 17)

Discussion	It was discussed what PGYSA may need to do going forward without Steve Hood. The Board will need to explore all the options before making a decision about hiring a new Technical Director. Right now the priority is to make sure all programs going on as planned with no problems. The proposal is to have Coordinators to oversee each program. The issue of conflict of interest when looking for a new TD was discussed but at this point it will be up to the Executive Committee to come up with a variety of options and present them to the Board for further discussion. The Executive Committee is looking to get some feedback from Steve Hood's exit interview that will help them come up with the best options for PGYSA.
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Conclusion	
Action Items	Executive Committee will meet and draw up a variety of options for the board to discuss at the April board meeting.
Person Responsible	

b) Technical committee's role- Steve and Sonny

Discussion	It was mentioned that the Board needs to not only be prepared for Steve Hood's leaving but Sonny is possibly leaving in near future as well. At this point the Board will look at how to best deal with Steve's absence and just deal with other issues as they arise based on the proposals brought forward by the Executive Committee.
Conclusion	
Action Items	
Person Responsible	

c) Exit interview process

Discussion	It was discussed how to best handle Steve Hood's exit interview. Steve Hood excused himself from the room during the discussion. Should the interview include the Executive committee or just Len alone? Do we need to have a questionnaire to be completed by the exiting employee? Do we give the employee leaving the choice as to who he/she has the exit interview with and if they would like to have a written or oral interview? In the past Len has done the exit interviews alone.
Conclusion	It was decided that the Policy and Procedure Committee would meet to come up with an exiting process that we can use for any employee leaving and report back at the April board meeting.
Action Items	
Person Responsible	

d) NSC Strike

Discussion	Due to the UNBC strike action all PGYSA programs at the Northern Sport Centre will be cancelled as long as a picket line exists.
Conclusion	
Action Items	
Person Responsible	

e) NSC Turf replacement

Discussion	The NSC has started repairs on their turf; will this affect any of our programs? It's believed that the major turf replacement project will be taking place this summer which will not affect any programs.
Conclusion	
Action Items	Len will clarify with the NSC when they will be replacing the turf.
Person Responsible	

7. Current Business

1) Motion to appoint a Technical staff- Executive Committee

Discussion	<p>The motion and background information on how to proceed with programs once Steve Hood has left has been circulated for discussion. The programs and schedules have been approved and set for this season so no changes; just need to appoint Coordinators to oversee all programs run smoothly.</p> <p>These positions will be paid an honorarium (determined by Executive Director and authorized by the Finance Committee). All Coordinators will report to the Executive Director. Technical matters will be forwarded to the Technical Committee. These positions will be posted immediately and the Coach Selection Committee will coordinate the hiring process.</p>
Conclusion	<p>MOTION: That PGYSA for the 2015 outdoor season appoint a Technical staff that will comprise for the following positions:</p> <p>House Coordinator- 1 Position U8 Coordinator – 2 Positions Jr Timberwolves Coordinator- 2 Positions Timberwolves Coordinator – 1 Position</p> <p>(Grant E and Sonny P) Carried unanimously</p>
Action Items	
Person Responsible	

2) Timberwolves Coach Selection

Discussion	<p>Coach interviews have been completed for the applicants in the Timberwolves program. The Coach Selection Committee has submitted the following list of coaches selected.</p> <table border="1" data-bbox="506 1209 1354 1793"> <thead> <tr> <th>Team</th> <th>Coach</th> </tr> </thead> <tbody> <tr> <td>U14 Tier 2 Boys</td> <td>John Beebe</td> </tr> <tr> <td>U14 Tier 2 Boys</td> <td>Walter Pandolfo</td> </tr> <tr> <td>U14 Tier 1 Boys</td> <td>Rob Lewis</td> </tr> <tr> <td>U16 Tier 2 Boys</td> <td>Steve Raper</td> </tr> <tr> <td>U16 Tier 1 Boys</td> <td>Todd Kuc</td> </tr> <tr> <td>U18 Boys</td> <td>TBD</td> </tr> <tr> <td>U14 Tier 2 Girls</td> <td>Trevor Lutes</td> </tr> <tr> <td>U14 Tier 2 Girls</td> <td>Carmen Holyk</td> </tr> <tr> <td>U14 Tier 1 Girls</td> <td>Jake Jensen</td> </tr> <tr> <td>U14 Tier 1 Girls</td> <td>Lori Maki</td> </tr> <tr> <td>U16 Tier 2 Girls</td> <td>Scott Redpath</td> </tr> <tr> <td>U16 Tier 1 Girls</td> <td>Mario Mastroniani</td> </tr> <tr> <td>U18 Girls</td> <td>Jo Wanklin</td> </tr> </tbody> </table> <p>It was discussed how the selections were made and why these coaches had been decided on.</p>	Team	Coach	U14 Tier 2 Boys	John Beebe	U14 Tier 2 Boys	Walter Pandolfo	U14 Tier 1 Boys	Rob Lewis	U16 Tier 2 Boys	Steve Raper	U16 Tier 1 Boys	Todd Kuc	U18 Boys	TBD	U14 Tier 2 Girls	Trevor Lutes	U14 Tier 2 Girls	Carmen Holyk	U14 Tier 1 Girls	Jake Jensen	U14 Tier 1 Girls	Lori Maki	U16 Tier 2 Girls	Scott Redpath	U16 Tier 1 Girls	Mario Mastroniani	U18 Girls	Jo Wanklin
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	The U18 boys did not have a coach apply yet so that position will be reposted immediately. It was discussed who and what is in a conflict of interest and that each board member must decide for themselves if they are in a conflict of interest situation before voting.
Conclusion	Motion: That the PGYSA Board adopt the candidates as presented by the Coach Selection Committee for the positions of coaches for the Timberwolves teams. Vote : 3 in Favor , 2 Opposed 5 Abstained from voting Carried
Action Items	Steve will contact coaches to let them know they have been selected to coach. In the event that the coach does not accept the position it will be re-posted immediately.
Person Responsible	

8. Board and Committee Reports

-President's Report – The Board wishes Steve all the best, everything in the office is looking good and I'm confident the registration numbers will continue to go up.

-Vice President - no report

-Treasurer- Report- as submitted

-Executive & Finance Committee- meeting soon

-Fundraising Committee- meeting soon with the Building and Capital Committee

- Building & Capital Committee-

- Discipline Committee- no report

- Policies and Procedures Committee- meeting soon

-Tournament Committee- meeting soon

-Coach Selection Committee-

MOTION to adjourn meeting (Ted S and Davis R) **Carried**

Meeting ended at 6:55pm

Dates: Next Board Meeting April 8, 2015 at 5:30 pm @ PGYSA boardroom