



PRINCE GEORGE YOUTH SOCCER ASSOCIATION

MINUTES

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Meeting Title: September Board meeting

MINUTES SEPT 3, 2014 START: 5:30 PM LOCATION – BOARD ROOM

MEETING CALLED BY	Grant Emmond
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Grant Emmond
RECORDER	April Kwitkoski
ATTENDEES	Grant Emmond, Carmen Turnbull, Scott Redpath, Muhammad Rahman, Gilbert Wankling, Craig Briere, John Beebe, Barry Hirtz, Sandra Elson

1. **Motion** to accept the Agenda (Craig B, Carmen T) **Carried**
2. **Motion** to approve minutes of meeting on August 6th (John B, Craig B) **Carried**
3. **Business arising from previous minutes –**
 - a) November Nights showcase- Steve Hood has contacted the team to work on their application.
 - b) Sonny Pawar/ Ted Swarts / Ray Perreault Letters- Craig spoke with Sonny regarding the incidents and his attitude/ behavior. Len will confirm that Ted Swarts is not coaching any PGYSA teams and that a coach has been appoint to his team to finish off the season.
 - c) Locked bathrooms- Len will talk with Ray Perreault to find a solution to the bathrooms being locked during the summer months and will report back to the board.
 - d) Future Stars Name Change- in the August board minutes it should state that the board voted on the change and approved it.
4. **Correspondence/Presentations-** None
5. **Staff Reports**
 - i) **Executive Director**

Discussion	<p>Report as Submitted.</p> <p>The board discussed the possibility of switching insurance carriers if we find a better price. Anyone who has any information what would help reduce the insurance costs is to let Len know so he can investigate.</p> <p>Padding for the indoor back wall is now here, just needs to be installed.</p>
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	Len is currently looking for a new janitor for the fall as our previous janitor is unable to continue due to medical issue.
Conclusion	
Action Items	
Person Responsible	

ii) Technical Director

Discussion	<p>Report as Submitted.</p> <p>It was discussed that the board would like to see more quality and detail to the reports so they have more information on which to base decisions and to keep on top of all programming.</p> <p>They also questioned why Steve Hood was not present at the meeting and who he officially reports to. They would like to see all staff completing time sheets and holiday request sheets and submit them to Len for approval and to keep on record.</p> <p>There is a concern that when Steve Hood is away at tournaments and events and he is representing PGYSA, he should be wearing PGYSA clothing.</p> <p>What is the hold up for the girls going to the showcase? The board voted at the August board meeting that the team could go this year as a trial and that Steve would put together a plan for future teams wanting to travel to showcases.</p>
Conclusion	
Action Items	<p>Len will speak with Steve Hood about attending all board meetings and that he should be wearing PGYSA clothing when attending tournaments.</p> <p>Grant and Len will speak with Steve to make sure things are moving forward for the U16 girls going to the showcase in November and what the plans are for teams in the future.</p>
Person Responsible	

6. New Business

a) Whitecaps Partnership - John

Discussion	<p>Discussion was regarding whether the board still wanted the Whitecaps partnership.</p> <p>PGYSA will be revisiting the contract this fall but still needs to confirm that there is still the desire to move forward with the partnership.</p>
Conclusion	MOTION: the board is still committed to the Whitecaps partnership and will make an effort to make it work. (John B, Craig B) carried unanimously
Action Items	
Person Responsible	

b) Team selection tournaments /showcase- John

Discussion	Discussion was around whether teams should be contacting out of town players to join their team for travel to tournaments and showcases before exhausting their search through the PGYSA players. In the case of the U16 girls showcase team, the board had already decided to let them follow through with the showcase team the coach has identified for this trip.
Conclusion	MOTION: That PGYSA players be approached first before out of town players are picked up for a team travelling to a tournament or showcase. (John B , Gilbert W) AMENDED MOTION: That PGYSA players be offered the opportunity to try out for a team that travels to tournaments and showcases and meet the skill level required before approaching out of town players. (Craig B, Sandra E) Muhammad abstained from voting – Carried
Action Items	
Person Responsible	

c) Timberwolves program 2015 (Future Stars) – John

Discussion	Discussion around the current Junior Timberwolves program (formally known as Future Stars) and the difficulties faced this season due to changes made to the program and the lack of structure. The program was run in the past with great success and would like to return to that format.
Conclusion	MOTION: to return the Junior Timberwolves formally the Future Stars program to the original program format with monthly meetings and reports to the board. (John B, Scott R) AMENDED MOTION: to return the Junior Timberwolves formally the Future Stars program to the original program format by striking a committee comprising of the PGYSA Technical Director, Whitecaps rep, past Future Stars director and current Future Stars director meeting monthly and reporting to the board with recommendations. (Craig B, Scott R)) Muhammad abstained from voting – Carried
Action Items	
Person Responsible	

d) PGYSA paid coaches & qualifications – John

Discussion	Discussion around the policy of paying coaches in different programs and the reasoning for who gets paid coaches and why. What is the minimum credentials needed for coaches to be paid? The past Future Stars program was budgeted to include the cost for having paid coaches. We need to make sure that this cost is in the budget for programs that have paid coaches.
Conclusion	

Action Items	
Person Responsible	

e) PGYSA Awards

Discussion	The board was supplied with a list of names nominated for the annual volunteer awards. It was noted that all names only had one nomination. Discussion around if there was any other names to be brought forward and the reasons for who should receive the awards.
Conclusion	Steve Lamble Award- Ron Polillo Manager of the Year- Kathleen Hirtz Volunteer of the Year- Dave Blagdon President Award- TBA Soccer Boy Award- TBA Soccer Girls Award- TBA Junior Referee – TBA Senior Referee- TBA
Action Items	
Person Responsible	

7. Current Business

Discussion	Discussion regarding the need to have the Technical Director and Executive Director present at all board meeting and the need to have more detailed reports to properly inform the board of all programs so that any issues or problems can be dealt with in a more timely manner. There is a need for a skill based technical committee to help work towards better programming and delivery of those programs. Steve would bring his program plans to this technical committee to work out the details and the finished and approved program would then be brought to the board for final approval. The committee would have the technical knowledge that the board doesn't have. Discussion was as to whether it was a good idea to appoint a technical committee instead of letting Steve choose his own team. This committee would deal with all technical decisions.
Conclusion	MOTION: that it is mandatory for the Technical Director and the Executive Director to be present at all board meetings except in extreme cases or illness. (Craig B, John B) Muhammad R opposed motion carried MOTION: The PGYSA board will appoint a technical committee. The Technical committee will provide directions on all PGYSA programming as well as feedback and consultation on all technical matters. The Technical committee will be chaired by the PGYSA Technical Director and the chair will hold a minimum of monthly meetings and minutes will be taken and provided to the board. The Technical committee will comprise of 5-7 members including the PGYSA Technical Director, the Whitecaps Technical Director, a UNBC coach (if available), a house coach, a select coach and two other members as determined by the board. (Craig B, Sandra E) Carmen T , Muhammad R opposed motion carried
Action Items	
Person Responsible	

8. Board and Committee Reports

-President's Report – The executive has had a meeting in regards to the staff evaluations. Grant will be meeting with Len and we are hoping to have the staff evaluations sometime in September.

-Vice President - no report

-Treasurer- Report- as submitted – What was the total survey response? Len will look into it and email back to the board.

-Timberwolves Director-

-Referees & Discipline- no report

- Fields & Equipment- no report

- House 13+ - no report

- House 9-12 –no report

-House 5-8- no report

-House 3-4- no report

-Sponsors / Business-. no report

-Volunteers- no reports

Motion to adjourn meeting: (Craig B, Muhammad R) Carried
Meeting adjourned at 9:00pm

Dates: Next Board Meeting October 1, 2014