



PRINCE GEORGE YOUTH SOCCER ASSOCIATION

MINUTES

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Meeting Title: March Board meeting

MINUTES MAR 5, 2014 START: 5:30 PM LOCATION – BOARD ROOM

MEETING CALLED BY	Grant Emmond
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Carmen Turnbull & Grant Emmond
RECORDER	Zoe Nunes
ATTENDEES	Grant Emmond, Carmen Turnbull, Brett MacPherson, Barry Hirtz, Scott Redpath, Sandra Elson, John Beebe, Muhammad Rahman, Steve Hood, Len McNamara, Craig Briere

1. **Motion** to accept the Agenda on February 5th (Craig Briere) **Carried**
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2. **Motion** to approve minutes of meeting on February 5th (Sandra Elson) **Carried**
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3. **Business arising from previous minutes**
- Pricing of Coaching T-shirts – Len will work with Soccer Express to see what options are available and what the costs are. The board would like to see white long-sleeve shirts. For the House League coaches – we would give 2 t-shirts per team.

4. Correspondence/Presentations

a) Mindcheck & Ridedon'tHide event

Discussion	Board was presented the e-mail Len receive regarding the Ride Don't Hide Event. The office e-mail the details of this event to all our members on Tuesday, March 4 th . We extended an invitation to use the fields on Soccer Saturdays to promote the event.
Conclusion	

5. Staff Reports

i) Executive Director

Discussion	Report as Submitted. Thank you to all the board members that came out to help for Rec Mart this past weekend. Len compared this year's registration numbers to last years and we're about 300 short. We've promoted registration on CKPG (which will be aired tonight) as well as purchased advertising with the local radio stations and in the newspaper.
Conclusion	
Action Items	
Person Responsible	

ii) Technical Director

Discussion	Report as Submitted. Learn to Train Coaching Clinic is scheduled for this weekend with 12 coaches already pre-registered. Steve addressed to the board that coaches for the Timberwolves Program will be announced after the evaluation period. Also, players who have been selected for the Timberwolves program will be contacted via e-mail and those not selected will be contacted directly by a phone call.
Conclusion	
Action Items	
Person Responsible	

6. New Business

a) Indoor facility wall padding

Discussion	Len discussed the costs for the addition of wall padding at the far end of the indoor facility. The materials will cost \$4000 and approximately \$500 for labour. The board agreed this is about "prevention" and that they would like to see the purchase made.
Conclusion	
Action Items	Motion for the Purchase of Wall Padding: (Saundra Elson) Carried
Person Responsible	

b) Roberts Rules of Order - Debate

Discussion	The board discussed new bi-laws for board meetings to allow for shorter board meetings and to avoid repetition on previously discussed items.
Conclusion	No bi-laws were motioned, but the board will try to implement a time-limit for discussions.
Action Items	
Person Responsible	

c) Timberwolves Play Up Policy

Discussion	The board addressed that the play-up policy is not on our website and the importance of why it should be. Whether it is our own policy or one that we follow through BC Soccer, we should provide a link for our members. Len mentioned that Steve is revising the policy will upload the document onto the website once it's complete.
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Conclusion	
Action Items	Upload the Timberwolves Play Up Policy onto PGYSA website.
Person Responsible	

d) Policy change communication

Discussion	The board discussed that any changes to policies by staff should be communicated to the board for feedback. It was also mentioned that if directors that are approached by questioning parents outside of their elected role, that they should re-direct them to the appropriate director and/or executive staff (Len/Steve).
Conclusion	
Action Items	
Person Responsible	

e) Timberwolves scholarship

Discussion	Craig Briere discussed the idea of setting up a scholarship/bursary or endowment fund (similar to the UNBC Nordic Fund) to promote playing and studying at UNBC. Len mentioned that PGYSA offers annually two \$500 awards to the Soccer Girl and Soccer Boy (U18 graduating player).
Conclusion	Craig will follow-up with a presentation and framework models.
Action Items	
Person Responsible	

f) Technical team policy

Discussion	
Conclusion	
Action Items	
Person Responsible	

g) Tryouts

Discussion	Following with BC Soccer Move-Up Policy, Steve addressed that he has invited select players to be evaluated in a higher division. Len commented that all players invited initially were evaluated in their own age-division before moving up.
Conclusion	
Action Items	
Person Responsible	

h) Communications

Discussion	The board addressed the limited communication with our other user groups, i.e Whitecaps FC. They went on to discuss that the Whitecaps have hosted special events for both players and coaches, and PGYSA is neither aware nor invited of such events. Directors discussed that the communication with the Whitecaps is also “non-existent” with parents involved in the programs – making it difficult to ask questions. It was mentioned that the Whitecaps did not host a Coaching Clinic in January.
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	The board recommended that we assign a director to act as a liaison for PGYSA to promote stronger communication between the two groups and the programs involved.
Conclusion	Craig Briere was assigned to be the liaison for the board.
Action Items	Craig Briere will talk to Sonny (Whitecaps) about PGYSA and WC programs. He will provide the board monthly updates regarding the partnership.
Person Responsible	

i) Future Stars report cards/summer start date

Discussion	<p>The board addressed to the Technical Director that there were no Future Stars reports cards handed out as advertised in the indoor program's description (on the website). Steve apologized in the matter, and that it was an oversight on his part. The board suggested that PGYSA sends out an apology to the parents for the oversight.</p> <p>The board went on to discuss the structure of the Future Stars program for the outdoor season.</p> <p>Statement: Coaches are very upset with this new structure in the U9-12 division. It is disappointing that the 2 tech nights have been changed to 1 tech night and 1 game. What makes the program worth \$75 more now?</p> <p>Len addressed that the U9/10 FS structure is no different than last year's. He adds that the only change to the program is that the start date for the program is in May instead of April.</p> <p>The board went on to reason why the change. It was mentioned that with the addition to other programs on the field, the quality of competitive players is now limited for PGYSA programs and so is available field space.</p>
Conclusion	Len will look into the Future Stars structure and whether or not we can accommodate programming to start indoors in April.
Action Items	
Person Responsible	

j) Timberwolves Travel documents

Discussion	<p>The board discussed the use of all the Timberwolves Travel documents.</p> <p>Statement: The reality is that most team managers do not fill out all the forms for each tournament.</p> <p>The board would like to see the forms to be streamlined. A suggestion was made to view the PG Minor Hockey League's and SD 57 travel policies.</p>
Conclusion	
Action Items	
Person Responsible	

7. Current Business

a) City of PG – Community Services Master Plan

Discussion	Len would like to develop a 1 page information sheet that explains PGYSA's Vision and how an indoor facility would create more opportunities for sport and soccer in Prince George.
Action Item:	Len will create a 1 page document and send it to the board for approval.

8. Board and Committee Reports

-President's Report – Continuing to communication with the Northern Sport Centre.

-Vice President - no report

-Treasurer- Report as submitted

-Selects- Report as submitted

-Referees & Discipline- Report as submitted

- Fields & Equipment- no report

- House 13+ - no report

- House 9-12 –no report

-House 5-8- no report

-House 3-4- no report

-Sponsors / Business- Craig is working with a private sponsor to put on the Milton Camp in the Summer. More information will be discussed at the next board meeting.

-Volunteers- no report

Motion to adjourn meeting: (Carmen Turnbull) Carried

Meeting adjourned at: 7:24pm

Dates: Next Board Meeting Wednesday, April 2, 5:30pm