



**PRINCE GEORGE YOUTH SOCCER ASSOCIATION**

**MINUTES**

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Meeting Title: September Board meeting

MINUTES      SEPT 4, 2013      START: 5:30 PM      LOCATION – BOARD ROOM

<b>MEETING CALLED BY</b>	Grant Emmond
<b>TYPE OF MEETING</b>	Monthly Board Meeting
<b>FACILITATOR</b>	Grant Emmond
<b>RECORDER</b>	Len McNamara
<b>ATTENDEES</b>	Grant Emmond, Carmen Turnbull, John Beebe, Garry Neilson, Muhammad Rahman, Rob Lewis, Dustie Hall, Gilbert Wankling, Steve Hood.

1.      **Motion** to accept Agenda (Rob) **Carried**
2.      **Motion** to approve minutes of meeting on August 7th (Garry) **Carried**
3.      **Business arising from previous minutes**  
            Progressive Disciplinary Policy – Steve will discuss with Len

**4. Staff Reports:**

i)      Len McNamara – Executive Director

<b>Discussion</b>	Report Submitted – no questions
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

ii)      Steve Hood – Technical Director

<b>Discussion</b>	<p>Report submitted.</p> <p>Steve – this past weekend was a great success – saw 15 games – pleased with how the teams played – the style of play was excellent – some teams could have been challenged more and could have played in a higher division. Declaration date for provincial play for our district has been moved to June 1<sup>st</sup> which will allow PGYSA Select teams more time to declare a final roster.</p> <p>Carmen – are we expecting more information to be forthcoming regarding the Whitecaps programs.</p> <p>Grant – people are asking the same questions however maybe we need to be more patient as this is the first year of the program.</p> <p>John – Whitecaps are failing with regards to keeping people informed.</p> <p>Grant – this is part of the growing process.</p>
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	<p>Steve – the office received three calls today regarding the Whitecaps.  Garry – should the office be spending time on Whitecaps programming?  Steve – I met with Sonny and answered his questions and we talked about field availability etc.  Rob – with anything new, there will be some opposition; we need to look at the bigger picture – the goal is to keep the communications flowing – we need to keep focused on what is best for the kids.</p>
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

## 5. New Business

### i) In camera sessions

<b>Discussion</b>	<p>Steve – during the last Board meeting I had some questions regarding the Whitecaps program and I wasn't able to discuss this as the session went "in-camera". I would like to know what constitutes being "in-camera".  Rob – I felt we went "in-camera" because we didn't want the discussion recorded in the minutes.  Muhammad – maybe we need to look at this from the perspective of trying to make our meeting more efficient.  John – we can invite people into the "in-camera" meeting.  Grant - we want to be careful that we are not having too many "in-camera" sessions as people will perceive we are trying to hide something.  Steve - I think it is important that I am involved with technical issues.</p>
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

### 6. i) Score-a-thon

<b>Discussion</b>	<p>Len – I have been working with Mario M. and Dean R. with the organizing of the Score-a-thon. I am trying to schedule a meeting next week as the two of them have some ideas they wish to share with the Board. The goal here is to build the event and the amount of money raised each year. I will bring a report back to the Board at the next meeting along with any recommendations the two would like the Board to consider.  Rob – do we need some type of agreement/document between PGYSA and this CLUB11?  Len – I don't think so as the Board is familiar with the two individuals I am working with however maybe this will be discussed once I have met with them.</p>
<b>Conclusion</b>	
<b>Action Items</b>	Len to meet with Dean and Mario and report to the Board in October
<b>Person Responsible</b>	

### ii) PGYSA Awards

<b>Discussion</b>	<p>Len- the Volunteer Appreciation Barbecue is Saturday, September 14<sup>th</sup>. I need the names of the Award winners as we need annuals engraved and keeper plaques produced.</p> <p>A discussion ensued regarding award nominees as well as evaluating the</p>
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	Volunteer Appreciation Barbecue event this year to determine how we might proceed/alter the event for next year.
<b>Conclusion</b>	
<b>Action Items</b>	Len to email Directors and we determine final winners a.s.a.p.
<b>Person Responsible</b>	

### iii) Indoor Facility

<b>Discussion</b>	A general discussion took place regarding the benefits of having a new indoor facility housing a regulation size soccer field. There have been some prior discussions about this when approaching the men's and women's leagues about working together.  The consensus was to strike a committee head by Dustie Hall with members Garry Nielson, John Beebe, Gilbert Wankling, Rob Lewis, Len McNamara
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

## 7. Board and Committee Reports

**-President's Report** – report submitted - discussed with Frank R. the issue regarding the “forwarding” of emails – the Board needs to protect “sensitive” information – ED to summarize emails and Directors refrain from forwarding original documents.  
- talked to TD about the possible hiring of another coach – at this time our programming does not support the hiring.  
- NSC – the lack of prime time and further increases to rental rates – I will talk with the City and then proceed to follow-up with the NSC.

**-Treasurer** – report submitted - met with April and Len and looking at a projection to our year end (September 30<sup>th</sup>) will see us with approximately a \$100,000 surplus. Our recommendation is to move ahead in the next month with some purchases that we know we will make in next year's budget. We identified some items for the Board to consider: a quad for the field maintenance; replacing old goals; some limited office equipment; computers and ipad; soccer balls; television/dvd player.

General discussion took place.

Motion: That the ED put together a cost list from the items identified as priority, to a maximum amount of \$40,000, and distribute the list to the Board for their approval prior to year end. (Dustie) **Carried**

**-Future Stars Report** – report submitted  
Carmen – just wanted clarification as to the reason why we didn't see a boy's team at the Labour Day tournament.  
Rob – a team went to Kelowna in August and the short time period between the two dates and players and parents being a bit “burned” out may have contributed to less interest in attending the September tournament.

**-Referee and Discipline Report** – report submitted  
John- BC Soccer feels PGYSA could be developing better officials and recommends a greater emphasis on mentoring – I will be meeting with Gaetano and Len once the season is completed to map out a strategy for next season.

**-Fields and Equipment – report submitted**

Gilbert – I have left needles with the compressor for coaches to inflate any balls that require further air. We need new balls for next season and will have Steve recommend what we should be using.

Meeting adjourned 7:30pm (Gilbert) **Carried**

In camera session occurred.

**Dates: Next Board Meeting Wednesday, October 2nd, 5:30pm**