



**PRINCE GEORGE YOUTH SOCCER ASSOCIATION**

**MINUTES**

Address:  
965 Winnipeg Street  
Prince George, BC  
V2L 2V3

Phone: 250.564.5900  
Fax: 250.564.0239  
Email: pgysa@telus.net  
Website: www.pgysa.bc.ca

Meeting Title: November Board meeting

MINUTES NOV. 6, 2013 START: 5:30 PM LOCATION – BOARD ROOM

<b>MEETING CALLED BY</b>	Grant Emmond
<b>TYPE OF MEETING</b>	Monthly Board Meeting
<b>FACILITATOR</b>	Grant Emmond
<b>RECORDER</b>	Len McNamara
<b>ATTENDEES</b>	Grant Emmond, Carmen Turnbull, Garry Neilson, Muhammad Rahman, Steve Raper, Rob Lewis, Dustie Hall, John Beebe, Brett MacPherson (late arrival)

1. **Motion** to accept Agenda with the addition of topics: Field Use & Jr. Coaches (Steve R.) (Muhammad) **Carried**
2. **Motion** to approve minutes of meeting on October 2nd (John B.) **Carried**
3. **Business arising from previous minutes**
  - **Letter to NSCL** – Len has sent draft letter and email contacts to Grant and he will send the letter to the NSCL.
  - **AGM at CNC, November 19<sup>TH</sup>** – Len has booked the facility and the meeting is advertised in the Citizen newspaper as well as on the PGYSA website.
  - **Meeting with the Whitecaps** – this meeting took place on October 5th
  - **Contact BC Soccer re: referee requirements** – Len has provided the directors with the appropriate information.

Muhammad – I suggest we invite our Head Referee (Gaetano) to attend our board meeting, as necessary, in order to provide greater clarity to some of the issues that arise regarding the referee program.

**4. Staff Reports:**

i) **Len McNamara – Executive Director**

<b>Discussion</b>	<p>Report submitted</p> <p>Steve R. – can you go over the spreadsheet regarding indoor registrations.</p> <p>Len – provided an explanation of the numbers and a projection for the indoor season.</p> <p>Rob - this doesn't compare similar things. It was noted that it was difficult to extract any real usefulness out of the report because the comparisons were not consistent and there was information missing.</p> <p>Steve R. – how do these numbers compare to last season</p> <p>Rob – provided program numbers from last season</p>
-------------------	---

	<p>Len – net income figures from last year include wages for the TD – therefore we maintain some expenses without the benefit of having associated revenues.</p> <p>Rob – I see the 50-50 split wasn't maintained with the Score-a-thon proceeds being distributed.</p> <p>Len – this was dealt with at the previous board meeting. For this first year, PGYSA used some of their proceeds to contribute to the community portion; \$9,000 going to three community organizations and \$4,000 being spent on a PGYSA mascot.</p>
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

**ii) Steve Hood – Technical Director**

<b>Discussion</b>	<p>Report submitted – Steve H. was not available at this time</p> <p>Steve R. – There have been questions regarding some changes to our indoor programming. I would like Steve H. to provide the directors with an explanation as to why the association changed the age categories (indoor programming followed the 2013 outdoor age categories whereas indoor programs normally took on the next year's ages – should have reflected 2014 Outdoor season). And secondly, last year there were more choices for players registering for indoor and what was the reason for moving to a Future Stars program that is a mandatory 3 times per week.</p> <p>Cariboo United – this involved considerable discussion. The general consensus was this is a good program for Quesnel and there is a need to continue to build positive ties with our neighbours. However, this program is not consistent with PGYSA programs and Whitecaps programming. More information is required from Steve H. as to how this might fit into our overall planning.</p> <p>Steve R. – can we have Steve H. provide us with the criteria and selection process for the Indoor coaches hired this fall and winter – actually, all paid coaches.</p> <p>Can directors also have a list of all the paid coaches.</p>
<b>Conclusion</b>	
<b>Action Items</b>	Len to pass these requests onto Steve H. for his response
<b>Person Responsible</b>	

**5. New Business**

**i) Letter from City – new tax notice - \$1,000**

<b>Discussion</b>	<p>Information purposes.</p> <p>Len – previously the Association paid \$10 and we are now paying \$1,000 as a result of the City's core review.</p>
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

**ii) Soccer Equipment Swap/Consignment store**

<b>Discussion</b>	<p>John B.- I got this idea when visiting the Quesnel indoor facility. Can we possibly hire a student on a Saturday and implement a consignment store that deals with soccer equipment.</p> <p>Rob – I don't think we want to sell this equipment as many people would be satisfied with knowing this equipment is going to someone who can use it.</p> <p>Grant – can we ask our ED to bring something back to the Board that would speak to this matter.</p> <p>Len – so I am clear, the Board is looking for a way of recycling soccer equipment and is less concerned with generating revenue but is more focused on providing equipment to those who can use it – maybe incorporate the idea of a donation.</p>
<b>Conclusion</b>	
<b>Action Items</b>	Len to bring ideas back to the Board
<b>Person Responsible</b>	

### iii) 2013-14 Proposed Budget

<b>Discussion</b>	<p>Len circulated the information.</p> <p>The proposed budget was reviewed and discussed.</p> <p><b>Motion</b> to accept the 2013-14 budget as presented. (Muhammad) Carried</p>
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

### iv) Field Use

<b>Discussion</b>	<p>Steve R. – do other organizations get charged for field use.</p> <p>Len – Yes. We try to be accommodating to many organization. We are always cognizant of the fact that our fields are subject to weather conditions and excessive wear and tear does have consequences for our programs and budget. We just had a few rentals in October and I will send all the directors a copy of the invoices.</p> <p>Steve R. - there should be some type of form or spreadsheet that could be used for this with the various level or costs</p>
<b>Conclusion</b>	
<b>Action Items</b>	Len to provide copies of recent invoices for information purposes.
<b>Person Responsible</b>	

## 6. Current Business:

### i) Whitecaps plan and partnership

<b>Discussion</b>	<p>Steve H. – was able to call in and be part of the discussion.</p> <p>Grant – spoke of the meeting with the Whitecaps on October 5<sup>th</sup> and explained to the Board that the Whitecaps program concerns all elite training/programming in the Association.</p> <p>Len – circulated letter to Directors regarding recommendations.</p> <p>Steve R. – the Whitecaps want the best players not just from Prince George, but from the entire northern region. We need to embrace their involvement and support their efforts.</p> <p>Rob – the Whitecaps have delivered everything they talked about (ie. coaching visits, providing coaching clinics etc.) and their program is working</p>
-------------------	---

	<p>for our players. This sounds like a conflict between our staff (Len and Steve H.) and theirs (Sonny).</p> <p>Muhammad – as board members, we have conflict of interest guidelines, and I believe Steve R. is in a conflict situation. If it will help with the mending process, I will offer my services, to be a part of any future meetings to get the lines of communication back to where it needs to be.</p> <p>Steve H. – I have spoken with a Whitecaps representative in Vernon, where the partnership is working well, and a former Whitecaps representative from Nanaimo, and the key to having this partnership work long term is maintaining a line of communications to facilitate long term planning.</p> <p>Steve R. - The board is responsible for vision, mission and mandate --- the board determined that we are partnering with the Whitecaps and endorsed them to offer our elite academy training for our top players 8-18. Essentially taking over Academy and the top future star players - this broke even so there would be no affect general membership fees/costs. In the past the TD spent 80% of their time with the top 100 players, the membership paid the costs. Now, the TD can spend their time with the other 90% of the players and focus on them. It is way better to ensure our full membership gets appropriate TD support and service. The TD/ED are operational and need to deliver and ensure success of the partnership - they should lead the conversation but be held accountable – it's their job to make it work.</p> <p>Grant – I have recently spoken to the Whitecaps and have indicated that we need to have our TD in contact with their representative. I have offered my time to set up and attend a weekly meeting with both Steve H. and Sonny in order to resume communications and build the partnership.</p> <p>Gary – I would suggest we have a report come from the Whitecaps (Sonny) for our monthly board meetings.</p> <p>Carmen – we need to work together as partners – I want to make sure I understand what is taking place in the short term – Sonny and Steve H. will meet once a week with Grant.</p>
<b>Conclusion</b>	
<b>Action Items</b>	Grant to facilitate weekly meeting with Steve H. and Sonny
<b>Person Responsible</b>	

**ii) Building of Indoor Facility (Committee: Dustie, Garry, Gilbert, Rob, John B., Len)**

<b>Discussion</b>	<p>John B. – I really think we need to get going on this concept. I spoke with Gale Russell, who indicated that a previous PGYSA committee has some information that might benefit our current group.</p> <p>Steve R. – I can pass along further information to the current committee regarding utilizing the Northern Development Trust to fund a business case for a new full-size indoor soccer field facility. I also have information regarding potential partners we may wish to contact.</p>
<b>Conclusion</b>	
<b>Action Items</b>	Dustie will call a meeting to order in the next few weeks.
<b>Person Responsible</b>	

**iii) Timberwolves replacing Kodiak name for Select teams**

<b>Discussion</b>	<p>Len – this was discussed at the previous board meeting but there were a number of directors absent at that time. I would pose the question once again.</p> <p>Rob - the Whitecaps have been with us a less than a year and delivered training, coaches, camps, and even a pro visitor – T'wolves have done very</p>
-------------------	--

	little with us to date and BC Soccer even less. Steve R. - noted that this is a good idea but did make the point it's not just about a name change - our name is worth something and we should develop a formal plan that we all benefit from and not do it on a whim. Board – generally a good idea but we would like the ED to develop this concept further with UNBC and provide more details before making a final decision.
<b>Conclusion</b>	
<b>Action Items</b>	Len to speak further with Loralyn Murdoch
<b>Person Responsible</b>	

**iv) AGM – November 19<sup>th</sup> – 6:30pm – Rm 1-306**

<b>Discussion</b>	Elected to a 2-year term in 2012: Muhammad, Brett, Carmen, Grant, Gilbert, John B. Elected to a 1-year term in 2012: Heather Oland and Gary Neilson Term expiring: Steve Raper, Dustie Hall, John Reed, Rob Lewis  6 positions need to be elected at the 2013 AGM.
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

**7. Board and Committee Reports**

**-President's Report**

**-Treasurer** – as submitted

**-Communications**

**-Future Stars Report**

**-Select-** as submitted

**-Referee and Discipline Report** – as submitted

**-Fields and Equipment** –

**-House 13+** - as submitted

**-House 9-12**

**-House 3-8**

**-Projects**

**Meeting Adjourned:** 8:30pm (Muhammad) **Carried.**

**Meeting went in-camera**

**Dates: Next Board Meeting (AGM) Tuesday, November 19th, 6:30pm**