



**PRINCE GEORGE YOUTH SOCCER ASSOCIATION**

**MINUTES**

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Meeting Title: May Board meeting

MINUTES      MAY 1, 2013      START: 5:30 PM      LOCATION – BOARD ROOM

<b>MEETING CALLED BY</b>	John Reed
<b>TYPE OF MEETING</b>	Monthly Board Meeting
<b>FACILITATOR</b>	John Reed
<b>RECORDER</b>	Len McNamara
<b>ATTENDEES</b>	John Reed, Grant Emmond, Dustie Hall, John Beebe, Garry Neilson, Muhammad Rahman, Steve Raper

1. **Motion** to accept Agenda with amendment: add letter from Paula Van Horlick and move this discussion to Correspondence – (John B/Garry.) **Carried.**
2. **Motion** to approve minutes of meeting on March 13, 2013 (Grant/Muhammad) **Carried.**

**3. Staff Reports:**

- i) Len McNamara – Executive Director

<b>Discussion</b>	As submitted.
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

**4. New Business**

- i) **Staff benefits package**

<b>Discussion</b>	What do our staff need? Executive Committee review with staff? We have offered this package to our incoming TD and the Board agreed to offer the package to other staff members – this has been discussed previously with the Board.
<b>Conclusion</b>	Len check with staff with regards to what individuals are looking for – benefits or MSP
<b>Action Items</b>	Len to consult with Zoe and April
<b>Person Responsible</b>	

- ii) **Vacant Directors position**

<b>Discussion</b>	Need a small committee to review applications Call out to members using the website Require Human Resources skill set
<b>Conclusion</b>	Advertise on our website
<b>Action Items</b>	Len to draft copy and place on our website.
<b>Person Responsible</b>	

**iii) Code of Conduct**

<b>Discussion</b>	The Association needs a better process of dealing with Code of Conduct issues. We have on-field behavioral issues dealt with by BC Soccer however those off-field issues need to be dealt with by our Executive Director and Board.
<b>Conclusion</b>	Len to provide some suggestions regarding this process
<b>Action Items</b>	
<b>Person Responsible</b>	

**iv) Board's role**

<b>Discussion</b>	The Board needs to clearly understand their role and how it fits into the day to day operations of the Association. The Board meets once a month to review the operations and provide governance and the Executive Director runs the operations.
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

**v) Move up policy**

<b>Discussion</b>	Steve – we need to clarify the policy as it now exists with 3 <sup>rd</sup> party involvement. Garry - players moving “up” leaves a “hole” with a team - there is a lack of technical expertise with this issue.
<b>Conclusion</b>	Executive Director to work with new Technical Director to develop a policy that the Board can support.
<b>Action Items</b>	Len to get together with Steve to discuss.
<b>Person Responsible</b>	

**vi) UNBC Golf Tournament**

<b>Discussion</b>	Provide 2 complimentary registrations for the 2014 Outdoor Season (House League) for the UNBC Golf Tournament
<b>Conclusion</b>	
<b>Action Items</b>	Len to provide information to UNBC – Andy Cameron
<b>Person Responsible</b>	

**5. Current Business**  
**i) Xconditioning**

<b>Discussion</b>	Len provided draft letter addressed to SD 57 as to our wish to utilize the adjoining storage area and having Xconditioning as a sublease.
<b>Conclusion</b>	Email letter to SD 57
<b>Action Items</b>	
<b>Person Responsible</b>	Len.

**ii) Hiring of Technical Director**

<b>Discussion</b>	Steve will be visiting Prince George with his family next week. Discussion revolved around contract issues concerning cell phone, laptop, relocation etc.
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

**iii) Score-a-thon**

<b>Discussion</b>	This is a fund-raising event taking place on June 22 <sup>nd</sup> . The event has been modified from last year's concept and this year we hope to educate the coaches and have their support in encouraging players and parents.
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

**6. Board and Committee Reports**

Meeting adjourned 7:30pm (Steve/Grant) **Carried**

**Meeting went In-Camera**

**Dates: Next Board Meeting Wednesday, June 5th, 5:30pm**