



PRINCE GEORGE YOUTH SOCCER ASSOCIATION

MINUTES

Address:
965 Winnipeg Street
Prince George, BC
V2L 2V3

Phone: 250.564.5900
Fax: 250.564.0239
Email: pgysa@telus.net
Website: www.pgysa.bc.ca

Meeting Title: August monthly Board meeting

MINUTES OCT. 3, 2012 START: 5:30 PM LOCATION – BOARD ROOM

MEETING CALLED BY	Steve Raper
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Steve Raper
RECORDER	Len McNamara
ATTENDEES	Steve Raper, Grant Emmond, Rob Lewis, Carmen Turnbull, Brett MacPherson, John Reed, Muhammad Rahman, Marcie O’Beirne, Tony Preston, Dean Rolufs, Anna Barnes, Dustie Hall

1. **Motion** to accept Agenda. (Grant/John). **Motion passed unanimously**
2. **Motion** to approve minutes of meeting on September 5, 2012 (Dustie/Brett) **Motion passed unanimously**
3. **Staff Reports:**
 - i) Joel MacDonald – report as submitted

Discussion	<p>There was further discussion regarding the Survey results for the 9-12 year olds. Joel: 1.5% was equivalent to 1 person in the survey. 2011 vs. 2012 results in the Select Team Head Coach: there is a higher response in Good & Very Good and more neutral responses on some questions. There were no ‘red’ flags and the trend seems to be positive.</p> <p>Mini program 9-12: more positive feedback with the Green Division; less instructional time for White Division and didn’t gain playing time; technical coaches attendance was inconsistent.</p> <p>Muhammad: With 67/250 responding we need to recognize the validity of the survey and this is just one means of gaining feedback. Steve: We need to focus on the White Division – finding ways to satisfy this group with its diverse needs. Joel: White’s focus is on play; Green’s focus is on training Brett: Kids didn’t understand the rules – can we utilize the referees. Joel: Maybe we can brief the referees at the beginning of the</p>
-------------------	--

	<p>season. John/Steve: Need to balance consistency of calling the 'rules' for referees. Brett: With regards to the low number of responses we may want to look at offering the survey at a different time of year and could there be an incentive (anonymous issue).</p> <p>Steve: Joel, can you explain the Junior Coaches Program? Joel: This is offered to players in the 14-18 yr old age group (1995-99); there are 12 coaches in the system; we certify these coaches so they can be involved with our indoor and summer programs/camps.</p> <p>Brett: I would like to see some of our Select players help out with the 5-8 year olds in assisting with coaching.</p>
Conclusion	Any proposed changes to the program should be emailed to Joel so we can present these at the November AGM
Action Items	Email proposed changes to Joel
Person Responsible	Joel MacDonald

- ii) Len McNamara – Executive Director
- report as submitted – No questions

4. New Business

i) Coaching Selection – Steve Raper

Discussion	<p>Board Policy - Coaching Criteria & Selection</p> <p>Philosophy: PGYSA seeks to provide the highest quality soccer experience for all our kids. This begins with adults who have a desire to teach, model good sportsmanship, and demonstrate sound character.</p> <p>House Team Coaches</p> <p>PGYSA house teams are coached by volunteers, typically parents of players on the team. All teams should have two coaches: a head coach and an assistant coach. Parents with an interest in coaching are encouraged to volunteer even if you don't have any prior coaching experience.</p> <p>Criteria for House Head Coaches include:</p> <ul style="list-style-type: none"> • Availability to plan and manage any practices and coach games • Physical ability to run practices and participate and demonstrate drills is ideal • Prior exposure to the game of soccer either as a player or coach so as to have an understanding of the basic skills required to play and strategies for effective play and/or a willingness to research and learn the same is ideal • Ability to manage a group of children; • Satisfactory completion of background check • Adherence to PGYSA Coaching Policy and philosophy at all times, as well as adherence to TrueSport principles • Attendance at coaches meeting <p>PGYSA strongly encourages all house coaches to participate in coach training. The</p>
-------------------	---

	<p>Club may reimburse volunteer coaches for the cost of training. All expenditures are subject to availability of funds in the approved budget.</p> <p>Future Stars, Indoor & Select Team Coaches & Instructors</p> <p>PGYSA Future Stars, Indoor, and Select teams are coached by a combination of paid and volunteer coaches.</p> <p>Future Stars and Indoor have a paid instructor experienced in coaching competitive youth soccer and to manage all on-the-field activities for the players.</p> <p>Select teams have a volunteer head coach experienced in coaching competitive youth soccer and responsible to manage all on-the-field activities for the players. Select Team Head Coaches provide services to the club under a one year written agreement with PGYSA.</p>
Conclusion	Accept in principle and bring back with discussed amendments - Grant/Dustie - passed
Action Items	Bring to next Board Meeting
Person Responsible	Steve Raper

ii) Assistant Technical Director – Steve Raper

Discussion	<p>Board Policy - Technical Team</p> <p>The Technical Director is responsible, under the mandate provided by the Board and under the day today oversight of the Executive Director, for the soccer programs, development, and coaching of the organization. With the increasing numbers and growth of programs, PGYSA will commit to ensuring a sustainable organization that can deliver the programs of the organization.</p> <p>PGYSA will commit to having the following roles reporting to the TD to support the delivery of high quality programs, ensure strong communication, ensure appropriate oversight and support, and facilitate the day to day delivery of programs.</p> <ul style="list-style-type: none"> • Assistant Technical Director - Academy Head Coach <ul style="list-style-type: none"> ○ Select Head Coach ○ Future Stars Head Coach ○ Mini Head Coach (3-8) ○ House Head Coach (9-18) <p>Functions</p> <ul style="list-style-type: none"> • These roles will form the basis of the PGYSA technical team. • These roles will form the core group to discuss soccer matters and programming, and debate programmatic vision and direction for PGYSA • These roles will be the assessment team, in addition to team coaches for the purpose of selection • These roles will be responsible for portfolios which will include coach mentoring, coach development, program implementation, parent/coach/player relations, and in general provide oversight to the portfolios from a coach perspective.
Conclusion	Accept in principle and bring back with discussed amendments – one year terms – Dean/Grant - passed
Action Items	Bring to next Board Meeting
Person Responsible	Steve Raper

iii) Advertise 2012 Annual General Meeting – Steve Raper

Discussion	The date suggested a year ago was November 21 st , however some individuals could not attend this day. November 14 th was suggested.
Conclusion	November 14 th at CNC, 7pm will be our AGM date.
Action Items	Len to book CNC lecture hall and advertise the event
Person Responsible	Len McNamara

iv) Select Coach Feedback – Carmen Turnbull & Brett MacPherson

Discussion	Report as submitted – these are responses from the coaches and there are no ‘comments’ from Carmen or Brett as to the responses. Highlights – all coaches wanted small sided and full size games during selection process – exhibition games as a part of the process as well – there wasn’t a lot of squad training that took place – there was little or no movement within a team once the initial team was selected. Steve: Can the Select Committee make some recommendations from the feedback/report – can directors pass along their thoughts to Brett for the next Board meeting.
Conclusion	Select Committee to bring forth any possible recommendations
Action Items	Directors to provide Brett with possible recommendations
Person Responsible	Brett MacPherson/Carmen Turnbull

v) After School Use of Facility – Rob Lewis

Discussion	Application form was reviewed. No acceptance to players under the age of 9 years old and 9-12 year olds require a parent’s supervision. No adults to participate in the activity.
Conclusion	Move ahead with implementing the program
Action Items	
Person Responsible	Len McNamara

i) General Membership Survey – Len McNamara

Discussion	Survey draft as submitted General discussion on the question of a 10 week continuous program (outdoor) that finishes two weeks into July as opposed to our current 10 week program that uses 7 weeks in May/June and finishes 3 weeks in September. There is previous history with this scenario and greater discussion is needed if in fact a decision were to be made to change. At the moment, we will leave the question to be included in the survey and review the results.
Conclusion	
Action Items	
Person Responsible	

6. Current Business

i) Winter Program – Steve Raper

Discussion	Len supplied the updated numbers for indoor registration.
Conclusion	
Action Items	
Person Responsible	

ii) Board Manual & Policies – Steve Raper

Discussion	Some discussion as to the role of the past president.
Conclusion	
Action Items	Steve will amend policy
Person Responsible	Steve Raper

iii) Whitecaps – Steve Raper

Discussion	Steve: Met with Whitecaps in Vancouver. We want to align them with our Academy and Select programs. I had expected a proposal for this meeting but I haven't received anything as of this date.
Conclusion	Present information to members once it arrives
Action Items	
Person Responsible	Steve Raper

iv) Provincial B Cup – Marcie O'Beirne

Discussion	<p>Marcie: Darryl Skelton has offered his services to help with organizing the referees. There was no response from the email asking for volunteers.</p> <p>There was considerable discussion around the type of event we want to host and the consensus was PGYSA needs additional help. Marcie is willing to remain as one of the co-chairs, but needs assistance with naming another individual.</p> <p>Tony: Could we offer a stipend to entice a co-chair? Paula van Horlick? Rob: Allison Reed?</p>
Conclusion	Motion to accept hosting Provincials. Marcie/Carmen - passed
Action Items	All Directors need to assist in finding additional human resources to participate in the Organizing Committee.
Person Responsible	Marcie O'Beirne

6. Board and Committee Reports

Motion to go In-Camera. Meeting adjourned

Dates:

- **Next Board Meeting Wednesday, November 7th, 5:30pm**