



PRINCE GEORGE YOUTH SOCCER ASSOCIATION

MINUTES

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Meeting Title: May monthly Board meeting

MINUTES

MAY 2, 2012

START TIME – LOCATION – BOARD ROOM
5:30 PM

MEETING CALLED BY	Steve Raper
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Steve Raper
RECORDER	Len McNamara
ATTENDEES	Steve Raper, Marcie O'Beirne, Anna Barnes, Grant Emmond, Rob Lewis, Tony Preston, Dean Rolufs, Carmen Turnbull, Brett MacPherson, John Reed

ABSENT – Dustie Hall

1. **Motion** to accept Agenda with the addition of reports. (Marcie / Brett). **Motion passed unanimously**
2. **Motion** to table April, 2012 minutes (Grant / Rob). **Motion passed unanimously**
3. **Business arising from the minutes: Not Applicable**
4. **New Business:**
 - a. U16 Girls

Discussion	<p>Steve – the Association has received a number of letters and there has been a meeting with the coach, Victor Santos, Len McNamara, Joel MacDonald and Brett MacPherson. I understand Victor remains the coach and are there any other issues?</p> <p>Len – the meeting identified a further issue regarding the coach and the assistant coach as to whether or not they were working together. We have recently received a copy of a letter to the assistant coach, Marty T., from Victor and his manager Leigh Anne P.</p> <p>Brett – in Victor's defense all coaches in the past have had the ability to pick their own assistants.</p> <p>Len – we still have a letter from the Carter's concerning their daughter Emily.</p>
Conclusion	
Action Items	<ul style="list-style-type: none"> - Joel to speak with Marty T. and report back to Brett and Len - Len to speak with Victor regarding letter and Emily
Person Responsible	Brett, Len and Joel

b. Executive Director's Report – Len McNamara - (as submitted)

Discussion	Steve – spoke further of the visit from the Whitecaps. Len – we have received further funds from Gaming and we need to identify some of our priorities at this time.
Conclusion	
Action Items	<ul style="list-style-type: none"> - Each Director to identify some of their priority needs and send their list to Anna - Len to look at cost of balls each year and whether we can attract a sponsor (check with Joel as to the type of balls needed)
Person Responsible	All Directors, TD, ED.

c. Replacing former director Deb Stewart

Discussion	Steve – send nominations to the Executive Committee. John – it might be best to have someone who is familiar with the 9-12 yr. old Rob/Tony/Dean – all have names of individuals who may be interested Marcie – we want someone who is willing to be an active participant Anna – we will need a list of names by the end of the month to give all the directors sufficient time to consider the candidates if we are going to make a decision at the next monthly meeting in June. The candidate will occupy the role for the remainder of this year. Len – suggested we should advertise the position on our website.
Conclusion	
Action Items	All Directors – submit any names of individuals interested in the position Len – have the position advertised on the website.
Person Responsible	All Directors, Len.

5. Director's Reports:

a. Select Director – Brett MacPherson

Discussion	<p>- Report as submitted</p> <p>Brett – going “A” vs. “B” provincials has been a difficult process for some coaches and parents. We should look at having a player/parent sign a contract that clearly states the team being an “A” or “B” team for provincials.</p> <p>Steve – in this transition we maybe need to change our focus from concentrating on provincial results and consider the development over the entire season and therefore look to tournament results at the end of our season.</p> <p>John – is the double vs. single age group a factor here?</p> <p>Brett – if we were a single age group in “B” we would be more competitive.</p> <p>Rob – we are sending more teams to provincials but we are less competitive.</p> <p>Brett – there are more kids playing Selects, however we may experience less teams qualifying for provincials.</p>
Conclusion	
Action Items	
Person Responsible	

b. Technical Director's Report – Joel MacDonald – no written report submitted

Discussion	<p>Joel – Stuart Neely from the Vancouver Whitecaps visited Prince George regarding the partnerships the Whitecaps are looking to establish right across the country. The Whitecaps are looking to set up a series of Academy Centres as well as individual agreements with associations that can be tailored to the area. There has been no contact with Stuart since the meeting, but we are expecting further information sent to us ie. an existing partnership agreement that we can examine. We were able to offer a coaching seminar with Stuart on short notice and attracted 20 coaches.</p> <p>Joel – we have been conducting coaching seminars over the past few weeks. The CSA is changing some of their structure and content. A positive point has been the number of coaches attending the 4-6 age level clinics. With the demand, we will be offering more clinics over the next few weeks.</p> <p>Joel – I had hoped to introduce a draft plan for this year's indoor program however the current outdoor responsibilities have taken more of my time and I hope to have this indoor plan for the Board at the next June meeting.</p> <p>Steve – wanted to note that Sonny P. has been accepted for a National "B" licensing.</p> <p>Tony – Is Futsal being included in the winter program? Joel – Futsal is growing; it is doable here; but we need the numbers? Tony – would it compliment the existing program? Joel – there would be players in the existing program that would enroll in a Futsal program but would we be introducing a new program at the expense of trying to grow our existing program – note: we didn't fill the Magic Four program. Joel – coaches in the 3-4 program are wishing more technical support.</p>
Conclusion	
Action Items	
Person Responsible	

Director's Reports (continued)

d. President report – as submitted – Steve Raper

Discussion	<p>Steve – have been dealing with a number of letters submitted to the Association. I have spoken to Len and Joel as to looking at future staffing models that would put Joel more on the field and less in the office.</p> <p>Marcie – talked to Joel about the time spent on administrative duties.</p> <p>Tony – should we consider job shadowing if staff are leaving? Len – yes, but we are still unsure as to how we want to proceed should we want to change the current structure. Anna – we should have staff develop a job manual.</p>
Conclusion	
Action Items	
Person Responsible	

e. Vice- president's report – as submitted – Marcie O'Beirne

Discussion	Marcie – I'll be organizing the Mini-fest this season and will need the directors in those age groups involved in the planning and operations. I will talk to Joel regarding the tournament aspect of this event. Select teams will be involved in providing players to assist in running the days' activities.
Conclusion	
Action Items	
Person Responsible	

f. Treasurer's report – as submitted – Anna Barnes

Discussion	Anna – there was a large expense of \$3,000 for Visa/MasterCard. This is due to the heavy last minute registration we had at Pine Centre Mall.
Conclusion	
Action Items	
Person Responsible	

g. Director of Communications – as submitted - Dean Rolufs

Discussion	Dean – is looking to set up a PGYSA tent at Rotary Fields when he is available. Spoke to Lisa R. as an individual wishing to put in some time in helping us develop our facebook page. Steve – may want to talk to Graham Pierce at CNC multi-media regarding student placements and assisting us with a new webpage
Conclusion	
Action Items	Len to contact Graham Pierce
Person Responsible	

.h. Future Stars – as submitted – Rob Lewis

Discussion	Our attempt to communicate with members as to what Future Stars is all about seems to be some of our problem in moving the program forward. There is some confusion around the area of 'competition' in this program. I also want to talk about the 'Permission to Travel' protocol and question why we are asking volunteers to do this 'extra' work and what are we using this process and form for? I am willing to set up a committee to investigate this process and how we can make this more efficient for our coaches. Steve – I am also interested in what we do with the criminal record checks.
Conclusion	
Action Items	Len – explore what we do with Criminal record checks Rob – set up committee to investigate 'Permission to Travel' protocol
Person Responsible	

i. Referees and Discipline – Tony Preston

Discussion	Tony - Two (2) red cards submitted. John – Has a Discipline Committee been established? Tony – Gaetano has talked to the coaches. John – We still need a Committee; not just one person. I would suggest establishing a committee of four individuals that you can call three at any
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	one time to hear each case. There was further discussion regarding the assigning of officials and some individuals were getting many more assignments compared to their counterparts.
Conclusion	
Action Items	Tony to meet with Marilia to understand how scheduling is organized.
Person Responsible	

j. Fields and Equipment – as submitted - Carmen Turnbull

Discussion	Carmen – Thank you to Brett and Rob for helping out with the cleaning of the loading/receiving area in the indoor facility. We need to purchase some newer balls and this will go on my priority list.
Conclusion	
Action Items	
Person Responsible	

k. 9-12 Director – Marcie O’Beirne (interim)

Discussion	Marcie – trying to assist Joel in anyway he needs help – coaches’ packages for the 9-12 year olds.
Conclusion	
Action Items	
Person Responsible	

l. 5-8 Director – as submitted - Grant Emmond

Discussion	As submitted and nothing else to report.
Conclusion	
Action Items	
Person Responsible	

Motion to adjourn the meeting at 7:20 pm (Marcie/Grant). Meeting adjourned

Dates:

- **Next Board Meeting Wednesday, June 6th, 5:30pm**