



PRINCE GEORGE YOUTH SOCCER ASSOCIATION

MINUTES

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Meeting Title: July monthly Board meeting

MINUTES JULY 5, 2012 START: 5:30 PM LOCATION – BOARD ROOM

MEETING CALLED BY	Steve Raper
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Steve Raper
RECORDER	Len McNamara
ATTENDEES	Steve Raper, Marcie O’Beirne, Grant Emmond, Rob Lewis, Tony Preston, Dean Rolufs, John Reed, Dustie Hall, Muhammad Rahman

ABSENT – Anna Barnes, Carmen Turnbull, Brett MacPherson

1. **Motion** to accept Agenda with the addition of reports and add Whitecaps and Medals to new business. (Rob / Marcie). **Motion passed unanimously**

2. **Business arising from the minutes:**
 - Letter to Dze L K’ant Friendship Centre in Houston still needs to be written
 - drills for coaches in the 11-12 White Division was emailed to them
 - field maintenance/work has been established with the City
 - identified Stantec as group to approach regarding business plan for indoor field
 - staffing – Anita has concluded her employment and staffing is on the agenda

3. **New Business:**
 - a. Move to the Technical Director’s Report and the presentation of the Indoor Program.

Discussion	<p>Joel – Report – highlight was the week seminar in San Francisco – National Soccer Coaches Association of America – hopes to achieve a good mark so he is able to attend the follow-up seminar.</p> <p>Joel – Presentation of Indoor Program – general discussion regarding the program. The presentation included recent correspondence from the Whitecaps and their Camp, Club and Academy programs.</p> <p>Tony – strongly advised that a game day should be included in the Select programming – 8 vs. 8 (eg. 6 per side + 2 subs per team), and using the NSC as two fields vs. one larger field</p>
Conclusion	Motion to accept the Winter Program as presented in principle - some

	further work is required. Marcie/Rob carried unanimously Motion for Steve, Joel and Len to further investigate the options concerning the Whitecaps and bring back to the Board a recommendation with any associated costs. Marcie/Rob carried unanimously
Action Items	Joel to further develop the Winter Program with points brought forward through the discussion. Steve, Joel and Len to investigate the Whitecaps options
Person Responsible	

b. Executive Director's Report – Len McNamara - (as submitted)

Discussion	Dustie – asked about our grant conditions as outlined in the letter from Gaming; specifically the mention to our 'Good Standing' Len – we were not in Good Standing as we had not filed our Annual Report with the Registrar of Companies following our AGM in November 2011. This has recently been done and we are just waiting for confirmation from Victoria that we are now in compliance. Rob – Were you happy with the way Soccer Saturday unfolded? Len – visitors to the tent area did increase with each consecutive Saturday but there are still many people who come to the fields who don't visit our display area.
Conclusion	
Action Items	
Person Responsible	

c. Letter to BC Soccer

Discussion	Steve – I attended the BC Soccer AGM and once again our northern region does not receive enough attention as compared to the large associations located in the Lower Mainland. My goal is to write a letter to BC Soccer to raise this issue and hopefully 'get their attention'. I will write the letter and bring it back to the next Board meeting for your approval.
Conclusion	
Action Items	Steve – write letter to BC Soccer for Board review at the next meeting.
Person Responsible	

d. Paying coaches

Discussion	John – a concern that we don't have a consistent policy for Select teams as to whether or not the team pays their coach ie. U18 Girls vs. U17 Boys. Steve – with regards to these two teams, this situation was dealt with at the beginning of the season and both teams had the opportunity to choose. The U18 Girls chose to pay their coach and the U17 Boys chose not to. We heard from our discussion with the Indoor Program that all coaches will be volunteers this season (outdoor coaching). John – emails have been sent from the current U18 Girls coach, Aaron
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	<p>Leblanc, citing program particulars and costs for next season.</p> <p>Len – from Joel’s report, coaches for next season will not be selected until September. Here we have a situation where the coach has over-stepped his boundary. As an organization, we have agreed that our communication with members needs improvement and this is an example of why we are sometimes criticized. The Association needs to take the leadership here.</p> <p>John – I will supply the information to Steve.</p> <p>Steve – I will pass along the information to Joel to correct the situation.</p>
Conclusion	Steve to have Joel speak with Aaron Leblanc.
Action Items	Joel to approach Aaron regarding this issue.
Person Responsible	

e. Staffing

Discussion	<p>Len – I will post the Program Administrator position on the website.</p> <p>Steve – We want the position to be hourly versus salary to give us more flexibility.</p>
Conclusion	
Action Items	Len – Post the position on the website.
Person Responsible	

f. Medals

Discussion	<p>Rob – I would like to have the discussion as to whether the purchasing and distribution of medals is something we want to continue.</p> <p>Len – Just to bring everyone up-to-date, PGYSA purchases medals for the 9-12 year olds - participation; 13-14 year olds – league and PG Cup; 15-18 year olds – league and PG Cup. Tim Horton’s provides medals for the 3-8 year olds. We also need to clarify the agreement we signed for three years with Van Horlick’s Trophies.</p> <p>Rob – The agreement is for a set price per medal provided we order a minimum of medals. It is not an agreement that we must purchase medals for the next three years.</p> <p>Len – Rob has found a number of boxes with medals we purchased in previous years. I understand their may be more at the Rotary Fields and we will check this out. The medals are the same from year to year but some of the ribbons are different. My suggestion is we use all the medals we currently have and if we require more for this season then purchase these from Van Horlick’s. If, as an Association, we want to discuss the program continuing, then I think this should be done prior to a new season starting which would be for the Outdoor Season in 2013.</p>
Conclusion	Provide medals this year and as a group we will discuss this at a later meeting and any changes will be for 2013.
Action Items	<p>Len - to have sufficient medals for 2012.</p> <p>Rob – to bring this discussion to a later meeting.</p>
Person Responsible	

Director's Reports

- a. President's report – as submitted – Steve Raper

Discussion	Discussion regarding the TD will take place in-camera.
Conclusion	
Action Items	
Person Responsible	

- b. Vice President's report – no report submitted

Discussion	No questions.
Conclusion	
Action Items	
Person Responsible	

- c. Treasurer's report – Anna Barnes – no report submitted – Anna absent

Discussion	Report will be submitted at a later date.
Conclusion	
Action Items	
Person Responsible	

- d. Future Stars – as submitted – Rob Lewis

Discussion	Grant – do we need to 'cap' Future Stars registration for next season. Rob – in order to maintain the proper ratio of coach to player, yes we may need to keep registration at current levels until such time as we can have more coaches trained.
Conclusion	
Action Items	
Person Responsible	

- e. Referees and Discipline – as submitted - Tony Preston

Discussion	Tony – Gaetano/Dustie/Len met to determine the discipline for our two players receiving yellow and red cards in the Boys 15-18 House League. Both received automatic suspensions for their last league game in June and the player receiving the red card will need to meet with the Discipline Committee with regards to any further suspension. Len – I have relieved a coach of his responsibilities coaching 15-18 Girls. I am now wondering if this should have come under the direction of the Discipline Director.
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	Steve – I believe the Discipline Director deals with player issues and in this case the coaching situation should be dealt with by the ED. We should however have a letter on file.
Conclusion	Dustie to set up meeting for the Discipline Committee to meet with the player and the referee separately.
Action Items	Dustie to convene the Discipline Committee. Len to ensure the email that was sent to the coach be within our records.
Person Responsible	

f. Communications and Marketing Director – no report submitted – Dean Rolufs

Discussion	No questions.
Conclusion	
Action Items	
Person Responsible	

g. Micro-mini Director – no report submitted – John Reed

Discussion	No questions.
Conclusion	
Action Items	
Person Responsible	

h. 5-8 Director – no report submitted - Grant Emmond

Discussion	Grant – I will be contacting the coaches with regards to evaluations. We have had some previous discussions regarding increasing expenses and I will try to survey our parents regarding ‘reversible jerseys’ to allow uniforms to be used for more than one year and whether medals are a priority for players and parents. John – Can you let me know what you will be using for evaluations.
Conclusion	
Action Items	
Person Responsible	

Motion to go In-Camera 8:30 pm. Meeting adjourned

Dates:

- **Next Board Meeting Wednesday, August 1st, 5:30pm**