

PRINCE GEORGE YOUTH SOCCER ASSOCIATION

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MINUTES

Meeting Title: September Board Meeting

MINUTES

SEPTEMBER 14,
2011

START TIME – LOCATION – BOARD ROOM
5:30 PM

MEETING CALLED BY	Richard Watt
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Steve Raper
RECORDER	April Kwitkoski
ATTENDEES	Richard Watt, Marcie O'Beirne, Grant Emmond, Rob Lewis, Dean Rolufs, Deb Stewart, Anna Barnes, Tony Preston, Steve Raper, Lorrelle Hall, Dustie Hall, Guy Jubinville, Linda Herman, Joel MacDonald

Guest speaker Dave Holmes presented prior to the board meeting at 5:30 pm

Dave came to share some information and concerns he and other parents are having with the select programming this year. The Future Stars/House players seem to be getting a lot for their registration cost whereas the Select players are not getting their money's worth. Both groups pay the same registration costs but the select players are only getting a few games on our fields and they have not received any tech support this year nor did they have the North Cup tournament. Although the Future Stars program is good the association needs to make sure that everyone is getting their money's worth. On another issue, Dave has some concerns about the age split for the select teams. For example, the U18 team for next year has enough players who are 17 to play U17 but they will be playing U18 due to 6 players, who have not participated in the indoor programming.

Steve Raper : Thank you for your presentation Dave , the board will discuss the issues you have raised here and we will respond to your concerns in a letter.

Commence Board Meeting at 5:40 pm

- 1. Motion** to accept Agenda with the addition to Correspondence of Dave Holmes presentation. (Rob/Grant) **Motion passed unanimously**
- 2. Motion** to accept the August, 2011 minutes (Tony/Guy) **Motion passed unanimously**

3. No business arising from the minutes: No Action Items carried forward from previous board meeting.

4. **Correspondence:**

a. Letter from G & M Concessions;

Rob: I believe they have submitted a similar letter two years in a row now. Maybe there is something we can do to help attract more people to the concession. They don't only run the concession they do a lot on the fields for us. They are always there to open and close the fields and I am not sure what compensation they receive but I think we should help them out in some form, maybe lowering the rent.

Linda: Gaetano doesn't always open and close the field, Ray (the field maintenance worker) often does it, however, when Gaetano does close he gets paid because he is the field marshal. There is one year left on their concession contract and I have requested the financial statements for the past three years from them. The annual money they pay under the contract with PGYSA is \$5000.00 or 15% of their total gross, whichever is more. However, the first year of the contract the amount required to be paid was zero, so the actual amount received over the 5 years of the contract is \$20,000.00 (\$5,000.00 over 4 years, not 5)

Steve: We should look into getting awnings and better seating for the concession before we lower the rent. Linda should look into this and bring a recommendation back to the board.

Marcie: The prices and selection at the concession also contribute to low sales. Most parents are not happy with the unhealthy food. I have given him some suggestions for different things to offer that may bring in more sales.

Dustie: We should put an ad on our website to promote the concession and let people know that PGYSA also benefits from concession sales.

Action: Let's give all our ideas to Linda to make her recommendation.

b. Dave Holmes Presentation:

Steve: Dave's concerns are valid and we need to discuss possible solutions.

Richard: I think we should have a complete breakdown of what the players get for the cost of their registration. Some parents do think they got their money's worth from the program.

Lorrelle: Joel and I met with coaches and there were mixed feelings. Some were happy and some not.

Rob: We agree that there were some issues but we are looking forward to making changes.

Steve: We will look to the future and focus on making sure everyone get value for what they paid. We want to offer the best programming for every player.

Tony: the select program is always a challenge

Action: Steve and Richard will work on a letter for Dave to answer his concerns.

5. **Staff Reports:**

a. Joel's Report

Discussion	As submitted The report is for August and September
Conclusion	
Action Items	

b. Linda's Report

<p>Discussion</p>	<p>Report as submitted The financials look good, we have a positive variance. I would like to order one set each of large and small goal posts if I think there's sufficient extra money. Steve: As long as there is a balanced budget Linda can discuss with the Executive and if they approve then just let the board know what the extra money will be spent on. Linda: I recommend an increase to the facility rent by 15% as our costs have increased. When the 12% HST was implemented we didn't raise our rent and now SD57 is raising our rent by over 14%. We need to recoup some of those increases. Duchess Park school is looking to rent the facility. They were only looking to pay \$20/hour but I informed them the cost would be \$40.00 this year. They would also like to have the board room for in-school detention room. Rob: If we have to raise it to cover costs then we should but maybe we should have a standard rate to rent the whole facility not just one side. I don't think that SD 57 should be using our board room as a detention room as the kids will be too disruptive for the staff. I am strongly against us renting them the board room. Marcie: I agree, how much control will a TA have with the kids anyway. Linda: Duchess Park don't want to pay the increase and can't collect money from the kids for it so in order to try to retain their rental I suggested we let them use the boardroom as well as the field. They said they would leave if we found it too disruptive or if there was any damage. I defer to Rob and those who have experience with in-school detentions if it will be too disruptive I won't pursue that. Steve: I think we charge whatever you think is needed to run the facility. We are a soccer facility not a detention room and I think we need to keep the field and board room separate. It is Linda's decision on the cost of the facility rent and who we rent to. She just needs to report her decisions back to the board.</p>
<p>Conclusion</p>	
<p>Action Items</p>	

6. New Business

a. Long Term Strategic Technical Plan (Joel)

<p>Discussion</p>	<p>Report as submitted There are 4 strategic goals in the plan. We need to always try to provide above average programming. I would like to have a strong technical team hopefully with Aaron LeBlanc so we could discuss ideas on programs before bringing proposals to the board. I would also like to put together a parent advisory group. Steve: If this plan is passed, it could be a driving document for this organization. I think this is all possible; we just need to work on how to make it happen. MOTION: to accept the Long Term Strategic Technical Plan for PGYSA Tony/Dean Motion passed unanimously Marcie: I was not here when True Sport was voted in but I don't see us really following the philosophy. For example, paying the Select teams to help out at Mini Fest is not True Sport. I would like to see things actually happen not just talked about. The parent advisory group is a great idea and I would</p>
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	<p>like to be a part of that.</p> <p>Rob: I like the plan as it hits all areas and gives PGYSA a good plan. I would like to see a timeline to show what we are planning and what changes will be happening so it is clear to people as to what to expect.</p> <p>Richard: Is this document you are presenting what you want us to vote on?</p> <p>Steve: If we approve the plan there can still be changes made.</p> <p>Guy: Maybe it won't meet all our goals but gives us a good road map to get us through to the end of the year and then we can look at what we need to change or work on to keep the vision. Will this plan go out to the membership?</p> <p>Joel: Yes it will and I will be talking to Richard about putting it on the website.</p> <p>Grant: We need to make sure we are not only focusing on one group.</p> <p>Joel: Consider this a to-do list.</p> <p>Tony: I like your ideas and guidance but I think there should be room for some creativity and we need to be flexible.</p> <p>Joel: There is always room to be creative.</p> <p>Dustie: We have to be very positive when letting the membership know of the new plan to encourage them to be open to the changes.</p> <p>Steve: The next step is to develop a technical team with Joel</p>
Conclusion	
Action Items	

b. Select Team Program Development (Joel)

Discussion	<p>Report as submitted</p> <p>Joel: Select players should be split by ability and motivation. Some players willing to train more and commit more to the game than others.</p> <p>Steve: This is a very thorough plan. How will the structure be?</p> <p>Joel: We will have some paid coaches to help develop players and we will have some volunteer coaches to work with the groups but will have a "specialist" coach for each group.</p> <p>MOTION: To accept the Select Team Program document.</p> <p>Richard/Grant Motion passed unanimously</p> <p>Marcie: Will the tech team do evaluations on players and place them with a team? Can a parent say they don't like a coach and request to be moved?</p> <p>Joel: Yes the tech team will do evaluations and no you can't request to be moved to a different team. People will know ahead of time who the coaches will be.</p> <p>Marcie: Will we need to amend the player movement plan?</p> <p>Joel: No there won't be a need for that. I would like to have a look at what each age groups numbers are to see how the teams will be separated. For example, it may be enough to have just a U16 team but we may have a U15-U16 mixed, it will depend on what makes the most sense.</p> <p>Marcie: I would like to see us always have a select team in their own age group. We want to be cautious to not turn players away. I do like your plan though.</p> <p>Joel: The plan is to make it more inclusive not exclusive and no one should be turned away.</p> <p>Dustie: If there are only a few older players on a team can they still play in the younger age group?</p> <p>Joel: No but it will be the coaches decision as to what tournaments they play and if not taking the older players they can play in their own age division.</p> <p>Deb: Tryouts last year went very well. If we are calling a team an 'A' team,</p>
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	<p>do they have to play 'A' provincials? Joel: No. I would like to show a breakdown of what is required to participate in the select program. Deb: We should meet with select parents to give more information and show what the program will be. Joel: I think a parent meeting in November before the outdoor registration starts would be good. Deb: We can put it on the website that the parent meeting is coming up. Rob: Our numbers are low so double age groups are good. We need to be consistent so to give stability to the association. It won't be the players who have a problem with the program it will be parents. Steve: This plan gives every player a place to play and it has really good structure but some flexibility as well. It speaks to the player development and offers great programming to everyone. We will see growth with this plan. I will volunteer to help facilitate any parent discussions or meeting. Marcie: Are we going to Grandfather this in? Joel: I don't know yet what would be best.</p>
Conclusion	
Action Items	

c. Training – Playing with PGYSA Policy (Linda)

Discussion	<p>Policy as submitted MOTION: To accept Training – Playing for PGYSA policy as submitted Deb/Lorrelle Motion passed unanimously</p>
Conclusion	
Action Items	

d. Additional Employment (Joel)

Discussion	<p>Joel: Just making the board aware that I am teaching at CNC on Wednesdays and Fridays. Joel: Also, letting everyone know that I will be getting married next summer. Richard: MOTION: That the board pass on formal congratulations to Joel on his upcoming wedding. Seconded by Tony</p>
Conclusion	
Action Items	Linda will draft a letter and send it to Richard for signature

7. Current Business – budget moved to the end of agenda

8. Board Reports:

a. President's Report/New Media Director's Report (Richard)

Discussion	Report as submitted
Conclusion	
Action Items	

b. Vice- President's Report (Steve)

Discussion	No Report
Conclusion	
Action Items	

c. Treasurer's Report (Anna)

Discussion	As Submitted
Conclusion	
Action Items	

d. Volunteer Report (Marcie)

Discussion	See submitted report
Conclusion	
Action Items	

e. Mini U9-U12 (Deb)

Discussion	No Report Deb: The bid to host the Provincials for the boys has been submitted Lorrelle: Why are we not hosting the girls as well? Deb: We don't have enough fields or hotel rooms. Rob: Can we apply to host the girls next? MOTION: to put in a bid to host the 2014 girls' provincials. Rob/Guy Motion passed unanimously
Conclusion	
Action Items	Rob to do the proposal

f. Mini 5-8- (Grant)

Discussion	No Report
Conclusion	
Action Items	

g. Micro Mini 3-4 (Dean)

Discussion	Report as submitted
Conclusion	
Action Items	

h. Select Report (Lorrelle)

Discussion	Report as submitted with two additions to be added during the in camera
Conclusion	
Action Items	

i. Future Stars (Rob)

Discussion	See submitted report
Conclusion	
Action Items	

j. Field and Equipment (Guy)

Discussion	See submitted report Guy: Will discuss with Linda about possibly purchasing awning from Canadian Tire for the field concession. Lorrelle: I will touch base with Guy regarding select equipment return. Dustie: I would like to look into possibly getting the awnings donated by Canadian Tire. Guy: They are 12 X 10 in size.
Conclusion	
Action Items	Dustie to look into donation of awnings and let Linda and Guy know the outcome

k. Referee/Discipline (Tony)

Discussion	Report as submitted
Conclusion	
Action Items	

l. Divisional Boys and Girls (Dustie)

Discussion	No Report
Conclusion	
Action Items	

8. COMMITTEE REPORTS

1. Finance Committee – Did not meet
2. Outdoor Committee- Did not meet
3. Other Committee- **MOTION: To explore creating a fund for players who can't afford to play selects. Richard/Lorrelle Motion passed unanimously**
Linda: Players in the house league have Kidsport and Big Brothers to help out with registration costs but they do not help select players.
Steve: They would have to show that they had exhausted all other avenues of funding.
Rob: If applying for funding you would need to do volunteer work.
Linda: I am looking at some outside sponsorship right now and the funding would have to come from outside sources not internally funded.
Steve: **Action:** Linda can work on this and bring a plan back to the board.

9. **Current Business:**

Proposed 2011-2012 Budget (Finance Committee)

<p>Discussion</p>	<p>Budget was submitted at the August board meeting for review. MOTION: to accept the middle budget. Richard/ Deb Motion passed unanimously Richard: The board was asked to review the proposed budget and send any questions or feedback to Anna or Linda. None received Grant: What are our reserves Linda: We have substantial reserves that could carry us through one year if needed. Grant: Should we not have more? Richard: With the change in Gaming funding from 3 years to having to apply every year there is more worry but that could change back or we may lose it altogether so have to be cautious but if we have too much in reserves then gaming won't give us as much funding because they would say we don't need it. Linda: We may be able to look into using the reserves for a turf field or some other capital project such as an indoor facility down the road. Grant: We need to look into whether turf fields are a good idea as down south they are having many injuries due to the turf. Especially knee injuries Steve: It is up to Linda to manage a balanced budget and report back to the board on what is being done. Rob: Why is there so much difference between 2010 Advertising and 2011? Linda: In 2010 the amount was split between Advertising and Promotions (two line items) Rob: Why is there so much expense for Junior and Senior Academy compared to previously? Linda: Those amounts are covered by fees Steve: These are offset by revenue Anna: I want to thank Linda for all her work on the budget. She did a great job.</p>
<p>Conclusion</p>	
<p>Action Items</p>	

Motion: to adjourn the meeting to in camera 8:05 pm (Guy/ Marcie). Motion passed unanimously.

Dates:

- **Next Board Meeting Wednesday October 12, 2011 at 5:30 pm**
- **Public portion of Board Meeting at the October meeting**