

# PRINCE GEORGE YOUTH SOCCER ASSOCIATION

Address:  
965 Winnipeg Street  
Prince George, BC  
V2L 2V3

Phone: 250.564.5900  
Fax: 250.564.0239  
Email: [office@pgysa.bc.ca](mailto:office@pgysa.bc.ca)  
Website: [www.pgysa.bc.ca](http://www.pgysa.bc.ca)



## MINUTES

Meeting Title: July Board Meeting

MINUTES                      JULY 13, 2011                      START TIME – LOCATION – BOARD ROOM  
5:30 PM

<b>MEETING CALLED BY</b>	Richard Watt
<b>TYPE OF MEETING</b>	Monthly Board Meeting
<b>FACILITATOR</b>	Steve Raper
<b>RECORDER</b>	April Kwitkoski
<b>ATTENDEES</b>	Richard Watt, Marcie O'Beirne, Grant Emmond (arrived at 5:35), Lorrelle Hall, Linda Herman, Guy Jubinville, Rob Lewis, Dean Rolufs, Dustie Hall, Deb Stewart, Joel MacDonald (arrived at 7:20)

ABSENT: Anna Barnes and Tony Preston

Commence Board Meeting at 5:30 pm

1. **Motion** to accept Agenda with the addition of Discussion regarding the hosting of next year's Provincial B tournament. (Marcie / Dean). **Motion passed unanimously**
2. **Motion** to accept the June, 2011 minutes (Dustie/Guy) **Motion passed unanimously**
3. Business arising from the minutes: Action Items carried forward from previous board meetings reviewed.
4. **Correspondence:**
  - a. Permission to travel: U15 Girls to Westside Summer Heat July 30-Aug 1; U15 Girls to Penticton Peach City Classic Aug 12- 14; U14B Boys to Michael J Smith Memorial Soccer Tournament in Langley Sept 3-5    **ALL APPROVED**

Lorrelle asked that the office double check to see if the U16 Girls had submitted their forms to travel to a tournament in the US.

**5. Staff Reports:**

a. Joel's Report & Player Development Plan

<p><b>Discussion</b></p>	<p>Report as submitted</p> <p>Joel: Brad Stewart, Sonny Pawar, Ian Flannigan and I met to develop a player development curriculum that follows the Wellness to World Cup. It also has key coaching information so that coaches will know what skills to work on with each age division and they will know what they are looking for in individual player development.</p> <p>We should be starting at age 4 as 3 year olds are too young.</p> <p>We need to possibly change the number of teams and the players per team and look at reconfiguring the fields.</p> <p>8 v 8 doesn't make any sense. There is 7 v 7 then 11 v 11. We should be 9 v 9 not 8 v 8</p> <p>The curriculum is a format for the teams and coaches to follow as a general guideline but with room for our programs to grow and develop.</p> <p>Rob: Are you planning to implement PGYSA playing 9 v 9?</p> <p>Joel: No, I just want you all to talk to people about it</p> <p>Grant: This will make it more clear for parents as well to see and understand why their kids are playing where they are playing.</p> <p>Joel: a more in depth curriculum can be developed later.</p> <p>Grant: I think what you have here will help the coaches.</p> <p>Joel: The coaches can go on the website to read the documents.</p> <p>Rob: I think this addresses a lot of our discussion tonight. This is great</p> <p>Joel: The second page summary is something that I will expand on to a 3-5 year plan for the next board meeting.</p> <p>Steve: This is really great, it may be the foundation for the vision statement. It would be good to look at a 3-5 year plan and see what we can start to implement right away and what our next steps will be.</p> <p>Richard: Where do you see implementing this, at the 3-4 year olds?</p> <p>Joel: No, I have worked with 9-12's on Future Stars so I will start with 13-14 year olds and possibly 8 year olds.</p> <p>Rob: We can look at this at the September board meeting.</p> <p><b>MOTION:</b> to adopt Joel's curriculum as is. (Rob/Deb)  <b>Motion passed unanimously</b></p>
<p><b>Conclusion</b></p>	
<p><b>Action Items</b></p>	
<p><b>Person Responsible</b></p>	<p><b>Joel</b></p>

b. Linda's Report & Outdoor Debrief Recommendations

<p><b>Discussion</b></p>	<p>Report as submitted</p> <p>We were awarded \$100,000.00 for the Community Gaming Grant application, the maximum amount possible and the most PGYSA has ever received</p> <p>Richard: Great job Linda!</p> <p>Linda: Liability insurance has now been placed to cover any gaps in our</p>
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insurance coverage. We can now look at renting the facility out for different functions. I have already achieved the board mandate of increasing facility use, our facility rental revenue is 185% higher than last year  
Joel, Steve and I presented the indoor program for the U17- U18 and gave them two options to choose from. I have received positive feedback from parents and coaches

The RFQ for outdoor uniforms has gone out to Up The Creek, Capabilities, Hansport, Soccer Express and Players Bench

The Gap Analysis is due July 15 from the board members.

#### OUTDOOR DEBRIEF RECOMMENDATIONS:

##### 3-4 Years

No questions, recommendations acceptable to everyone

##### 5-8 Years

Recommendations acceptable. Grant emphasized having coaches work with co-coaches will help alleviate burn out and develop more coaches

##### 9-12 YR

Rob: 12 players per team are good enough with this age group and have a max of 14.

Grant: Some teams don't always have all players come out

Marcie: I think fewer players on the team is better. Some players are not coming out because they believe that Future Stars comes first so if they can't handle both they should only go to the Future Stars training and they are not only missing house practice but house league games as well.

Deb: House practice is the lowest priority but they should be still coming out to games.

Richard: This is divisional so if not enough players show up they can still have a game with the players they have.

Deb: With fewer players per team you will have more teams which will mean more coaches to recruit

Steve: I think 14 players per team is a good number but is 16 a better number for the Tier 2 teams?

Dean: The Tier 2 practices are showing low numbers attending but the games seem good.

Rob: This decision involves Joel, the Director, and the coaches. We need to get more feedback.

Linda: We could send out a survey

Deb: I would be willing to take around to each team and make sure they fill out.

Linda: We could also do an online one.

Steve: I like that the TD should reconfigure the tiering system. The Future Stars program is creating better players which could possibly make for a wider gap in skill level for that age group.

Rob: Yes I agree that the TD should reconfigure the tiering system. Do you have enough teams in Tier 1 for all the skilled players?

Grant: Do you also look at balancing the tier 2 teams?

Rob: Yes we would have to make sure the teams are balanced.

Marcie: Should Joel be holding assessments in April to evaluate players for tier placement?

Rob: This year was an adjustment year and next year will be better because Joel knows the players better now.

	<p><u>13-18 Years</u>  With regards to accepting requests when registering:  Dustie: I think we still take the request but tell them there is no guarantee  Richard: Maybe the coaches can't request players but they can request a co-coach.  Linda: So then no special accommodations for siblings in the 13- 18 division  Dustie: Some siblings don't even want to play on the same team but like playing against each other. I am working on getting the evaluations back in divisional which will have the position the player plays and will rate their skill level.  <u>Selects:</u>  Steve: We need to bring in the select coaches to put together a plan for a select game schedule. PGYSA needs to be more involved with the select team planning.  Marcie: When chosen as a select coach they should have to agree to attend a certain number of tournaments plus Provincials at the start of the season. We should set a minimum number of tournaments that the select teams have to attend.  Guy: Teams can also attend more tournaments if they want.  Grant: Is there an opportunity to bring select teams together to bond so there is not so much animosity between them. Maybe training together once a week or every other week?  Lorrelle: We use to have a select schedule but that ended when TOYSA came in but that only worked for some of our teams so the older ones moved in the women's and men's league to get in games.  Rob: What is our mandate for Selects? Do we want a regular game schedule? I think this needs to be looked at by the TD, Select Director and the Select coaches.  Steve: We need to set the schedule early</p> <p>With regards to PGYSA paying tournaments fees for one tournament for each select team:  Steve: Does this work into our budget?  Linda: Not this year but it could be looked at as a budget item for next year.  Marcie: I am concerned that we are spending so much and we should be careful so we don't have to increase fees to cover costs.  Rob: Maybe we could give them this instead of giving them cash to work at Mini Fest.  Grant: What about hosting our own tournament here?  Deb: I have the contacts from many different associations who would be interested in coming here for a tournament. I get calls for teams wanting to come to Mini Fest and this year we even had some older teams playing.  Steve: Maybe we can bring in the Whitecaps for a camp at the same time to help draw in some more teams.  Marcie: Can we change the date of Mini Fest to maybe the last weekend in June and not on Father's Day?  Steve: We need to have further discussion on what we can do for the select teams at a later time.</p>
<b>Conclusion</b>	<p><i>-All in agreement with the 3-8 year old recommendations</i>  <i>-All in agreement that lower numbers of players per team is better.</i>  <i>-All in agreement that the TD should reconfigure the tiering system.</i>  <i>-If Joel doesn't feel we need assessments then no assessments.</i></p>

<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. Linda to finish the board Gap Analysis once she receives them from board members</li> <li>2. Linda and Joel to put together survey to send out to coaches in the 9-12 division on number of players per team, if Joel thinks it's necessary</li> <li>3. Select schedule needs to be looked at</li> </ol>
<b>Person Responsible</b>	<ol style="list-style-type: none"> <li>1. Linda</li> <li>2. Linda and Joel</li> <li>3. Lorrelle, Joel, Linda with coaches at the coaching meeting</li> </ol>

## 6. New Business

### a. Van Horlick's (Linda)

<b>Discussion</b>	<p>Linda: Van Horlick's Trophy &amp; Gifts have put in a request to renew a 3 year contract with them to be our medal supplier at the new rate of \$2.99 per medal</p> <p>Dustie: How long was the previous contract?</p> <p>Linda: 3 years</p> <p>Deb: In the past I have got 3 estimates before we awarded the contract</p> <p>Linda: I can start getting estimates now</p> <p>Rob: Should we even give medals out? We could save some money if we change and give out something cheaper.</p> <p>Steve: Rob, you can get together some ideas and bring it back to the board</p> <p>Linda: We need to get the estimates so we have accurate information before we make any decisions.</p> <p>Steve: If anyone has any ideas or thoughts let Rob know.</p>
<b>Conclusion</b>	
<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. Get a proposal together on what to give instead of medals</li> <li>2. Do a Request for Quotation for medals</li> </ol>
<b>Person Responsible</b>	1. Rob 2. Linda

### b. Hosting of Provincial B 2013

<b>Discussion</b>	<p><b>MOTION:</b> Explore the possibility of putting in a bid to host the 2013 Provincial B tournament for boys and girls (Deb/Lorrelle)</p> <p>Rob: I think we should host but will most of our teams be playing A cup?</p> <p>Richard: There will not be much difference in 2013 from now, we should have teams playing A &amp; B Cup. I have heard that we may need to have turf fields in order to host.</p> <p>Steve: I think we need to explore this.</p> <p>Lorrelle: Even if I am not on the board I would still be willing to help out.</p> <p><b>Motion passed unanimously</b></p>
<b>Conclusion</b>	
<b>Action Items</b>	Debbie will explore this
<b>Person Responsible</b>	

c. Legacy Discussion (Rob)

<b>Discussion</b>	<p><b>MOTION:</b> PGYSA buy banners for our past and new Provincial champions and creates a wall of champions at the indoor facility.</p> <p><b>MOTION:</b> PGYSA hangs jerseys for all the associations' provincial team players, as well as the soccer boy and soccer girl at the indoor facility.</p> <p><b>MOTION:</b> PGYSA explores building a trophy case at the indoor facility. (Rob/Lorrelle) <b>Motion passed unanimously</b></p> <p>Guy: if buying a trophy case is too expensive, I know someone who could build one</p> <p>Linda: we can also get Ray to build one for us.</p>
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

7. Current Business

a. Mini Fest Debrief

<b>Discussion</b>	<p>Marcie: Mini Fest went well but would like to see some changes made especially with regards to the volunteers.</p> <p><b>MOTION:</b> To have the Volunteer Director handle all entertainment to be scheduled at Mini Fest and all volunteers. (Marcie /Rob)</p> <p>Steve: I believe in more of a committee approach so I vote against</p> <p><b>Motion defeated</b></p> <p>Grant: We need to take a closer look at what went well and see what we need to change.</p> <p>Marcie: I do think that we need to have different committee members but one person to oversee it all.</p> <p>Deb: So everyone wants to have more meetings? It is always so hard to find time now to get together. What you are proposing is what I have been doing for the last 5 years.</p> <p>Marcie: If Deb is not here next year we need to know how to plan and organize everything so it will run smoothly.</p> <p>Dustie: Are we creating more work?</p> <p>Marcie: Deb has always done everything so I think we need more of a team approach.</p> <p>Deb: Even if I am not on the board I would still be willing to help out.</p> <p><b>MOTION:</b> To have a Mini Fest Steering Committee oversee the tournament which is comprised of the House Directors, Technical Director and Volunteer Director, and still appoint a Minifest Coordinator</p> <p><b>Motion passed Abstained: Deb</b></p>
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

b. BCS AGM (Richard)

<b>Discussion</b>	<p>Report as submitted</p> <p>Please make note of the new rule which states that team officials on any youth team must have at least one member of the same gender as the players on the team on the bench.</p>
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	Also, it is not yet mandatory but will be changing so that all coaches will need to be certified whether it is for select or house teams.
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

## 7. Board Reports:

### a. President's Report/New Media Director's Report (Richard)

<b>Discussion</b>	See submitted report
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

### b. Vice- President's Report (Steve)

<b>Discussion</b>	Report will be in camera
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

### c. Treasurer's Report (Anna) (Absent)

<b>Discussion</b>	No report
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

### d. Volunteer Report (Marcie)

<b>Discussion</b>	<p>See submitted report</p> <p>Marcie: I would like for the board to revisit the motion to give select teams \$200.00 to volunteer. Maybe the money would be better if put towards the select coaches.</p> <p>Guy: How is that fair for the players to do all the work and the coaches get the money?</p> <p>Rob: Maybe giving back should be helping move equipment or other tasks but Mini Fest is work and they should get something from that.</p> <p>Linda: We could recommend that the select players help coach our mini (3/4 year old) teams but the money does help the team with travel costs.</p> <p>Lorrelle: The money went to whatever the team needed.</p> <p>Deb: The select players give back but what about the divisional players? They could also help out.</p> <p>Steve: I was opposed to the motion to give the select teams \$200.00</p> <p>Marcie: Amend Motion: The teams are required to perform a certain number of hours according to how many players they have. Attach man hours to the money. For example, 18 players mean 18 volunteer hours or one hour per player. Seconded Grant</p> <p>Rob: What amount of money can we afford to give select teams for a travel pool? So we could give each team a certain amount to put towards their travel expenses.</p>
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	Friendly Amendment: to explore more ways to help out our select teams. (Marcie / Dean) <b>Motion passed unanimously</b> Linda: The \$200 was greatly appreciated by the select teams
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

e. Mini U9-U12 (Deb)

<b>Discussion</b>	-See submitted report
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

f. Mini 5-8- (Grant)

<b>Discussion</b>	-See submitted report Did not get the coach gifts handed out but will do so in September. Mini Fest went well.
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

g. Micro Mini 3-4 ( Dean)

<b>Discussion</b>	See submitted report
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

h. Select Report (Lorrelle)

<b>Discussion</b>	No Report Rob: There were issues with the draws this year. We should submit to BCS that they have standard set draws. Linda: I have already talked with Dan Turvill and Don Dancey and they are looking into this. Aaron Leblanc had already brought this to my attention. Rob: There are no semifinals so a team could come first in their pool but lose with goal differentials Richard: Need to explore how the draws are done. Linda: How you place the previous year is used for placement currently, however, I will submit a letter to BCS from PGYSA outlining our concerns and requesting they be addressed
<b>Conclusion</b>	
<b>Action Items</b>	<b>Linda to look into this will BCS</b>
<b>Person Responsible</b>	<b>Linda</b>

i. Future Stars (Rob)

<b>Discussion</b>	See submitted report
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

j. Field and Equipment ( Guy)

<b>Discussion</b>	See submitted report Guy: I will get a quote for a permanent roof over the picnic area beside the concession. Fields are looking better but field #2 looks bad Lorrelle: Field #8 looks better far away then it really is. Can we use the mini fields by changing the field configuration? Guy: Ray has talked to the city regarding the sprinklers' not working properly Linda: Ray is great about being proactive and talking with the city regarding field maintenance.
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

k. Divisional Boys and Girls (Dustie)

<b>Discussion</b>	No Report Dustie: I have handed out the player evaluations to the coaches and handed out most of the hats. The coaches really liked the toques. Any concerns that have come up have been minor and resolved quickly.
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

8. All Year Round Committee Report (Lorrelle, Grant,Rob)

<b>Discussion</b>	Committee met to discuss uniforms <b>MOTION:</b> that PGYSA change its current select uniform practice to reflect the following: . Select players will receive socks and shorts as part of their registration fees . Select players will no longer buy jerseys and 2 sets of jerseys will be supplied "on loan" from the team with players paying a rental fee as part of their select fees. A deposit will be kept for the jersey return. . Track suits will be optional but a team decision, either everyone buys or no one buys and this will be an extra fee. (Rob/Deb) <b>Motion passed</b> Rob: the shorts and socks can be pre ordered in January and we don't have to do any sizing. Teams need to be supplied with better balls, maybe part of the players' kit or part of team equipment. Guy: some of the new ball are already trashed Richard: We need to look at sponsorship for the soccer balls for the select
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	<p>team.  Grant: If we purchase jerseys to last 2 years are we ordering more jerseys as extra  Guy: Yes  Lorrelle: The team roster is a max of 22 players so we would order that many jerseys.  Marcie: We talked to Adidas about doing large jersey orders  Linda : I would like to price out to see if this will save us money  Rob: We don't need to buy every year if you do not return your jersey or it is damaged then you don't get your deposit back.  Lorrelle: Three teams at Provincials this year collected the teams jerseys after each game.</p>
<b>Conclusion</b>	
<b>Action Items</b>	
<b>Person Responsible</b>	

**9. COMMITTEE REPORTS**

- 1. Finance Committee report (Anna, Linda, Dean, James, Steve)- no meeting**
- 2. New Media Committee( Richard, Steve, Rob )- still to meet**

**Motion: to adjourn the meeting to in camera 9:00 pm (Guy/ Lorrelle). Motion passed unanimously.**

**Dates:**

- Next Board Meeting Wednesday , August 10, 2011 at 5:30 pm**