

PRINCE GEORGE YOUTH SOCCER ASSOCIATION

Address:
965 Winnipeg Street
Prince George, BC
V2L 2V3

Phone: 250.564.5900
Fax: 250.564.0239
Email: office@pgysa.bc.ca
Website: www.pgysa.bc.ca



MINUTES

Meeting Title: April Board Meeting

MINUTES APRIL 20, 2011 START TIME – LOCATION – BOARD ROOM
5:30 PM

MEETING CALLED BY	Richard Watt
TYPE OF MEETING	Monthly Board Meeting
FACILITATOR	Richard Watt
RECORDER	Linda Herman
ATTENDEES	Richard Watt, Steve Raper, Marcie O’Beirne, Grant Emmond, Lorrelle Hall, Linda Herman, Guy Jubinville, Rob Lewis, Tony Preston (arrived 7:20 pm), Dean Rolufs

ABSENT: Anna Barnes, Dustie Hall, Deb Stewart, Joel MacDonald

Commence Board Meeting at 5:30 pm

1. **Motion** to accept Agenda. (Lorrelle/Grant). **Motion passed unanimously**
2. **Motion** to accept the March, 2011 minutes (Lorrelle/Grant) **Motion passed unanimously**
3. **Business arising from the minutes: Action Items carried forward from previous board meetings reviewed.**
4. **Permission to Travel:**
 - * U12 Girls Future Stars to Kamloops: KYSA Slurpee Cup, May 21-23
 - * U12 Boys Future Stars to Kamloops: KYSA Slurpee Cup, May 21-23
 - * U13A Girls Kodiaks to Kelowna: Lake Country Icebreaker, April 22-24
 - * U13B Girls Kodiaks to Kamloops: Slurpee Cup, May 21-23
 - * UU13 Boys Kodiaks to Kamloops: Slurpee Cup, May 21-23

- * U14A Girls Kodiaks to Kamloops: Slurpee Cup, May 20-23
- * U14B Girls Kodiaks to Kamloops: Slurpee Cup, May 20-23
- * U14A Boys Kodiaks to Kamloops: Slurpee Cup, May 21-23
- * U15 Boys Kodiaks to Kelowna: Icebreaker, April 22-24
- * U15 Boys Kodiaks to Kamloops: KYSA Cup, May 20-22

5. STAFF REPORTS

a. Joel's Report

Discussion	<p>Report as submitted</p> <p>-14B Boys have 16 players, with 3-4 not at a Select standard but they are there to be developed</p> <p>Richard: As background, Christian Oliveira tried out for the U13B boys team and didn't make it, landing in the bottom 3 according to the evaluations. The coach of the U14B Boys was approached by his parents to see if Christian could play on that team, but there are others who ranked higher</p> <p>Steve: We have a player move up policy so Joel should make the decision. There is a gap in Selects, kids who want more but don't have the ability to make the team, then that's it for them. We need to find a way to address that gap. Maybe the players can practice but not travel to tournaments. It would give them an opportunity to develop. Joel can decide but the Board should be open to creative solutions</p> <p>Lorrelle: I agree with Steve but this goes beyond the player movement policy</p> <p>Rob: We can't do this, it's not Joel's decision because it doesn't fall under the policy</p> <p>Grant: Does the movement have to be up? Why not down to Future Stars</p> <p>Richard: To clarify, this is not coach driven, the player and parents want more</p> <p>Marcie: We don't want to shut down a 13 year old. I agree with Steve and I also agree with Rob. Maybe Future Stars is the place for him</p> <p>Steve: I am changing my position. We do have a policy and we are all at the same point in principle</p> <p>Richard: I've talked to Joel regarding 13/14 House players getting some extra training, that may be a good place for Christian</p> <p>Grant: Yes, we need to be careful not to overwhelm Future Stars</p> <p>Marcie: There is room in Future Stars still</p> <p>Steve: We should do an expression of interest to see who's interested in the 13/14 year old age group in doing that extra training</p> <p>Grant: If they train with Future Stars, what about travel?</p> <p>Steve: That would be too risky</p> <p>Richard: They would be over-age so they can't play in any tournaments Future Stars would attend</p> <p>Marcie: They could be offered development. No tournaments – they still have House games</p> <p>Lorrelle: The policy does state the top third – we can't consider this</p> <p>Steve: We should try to find a place for him and others who want more</p> <p>Lorrelle: Their first commitment is to the House team</p> <p>Rob: Brad and Scott also need to be creative</p> <p>Richard: To sum up the discussion: We will recommend to Joel that he not move Christian but find a creative training solution for the 13/14 year olds as</p>
-------------------	--

	<p>a group, even if it's just one player who wants training, just not on the team. Also on Joel's report as the last item on page 1, I recommend you look at the resources, they are excellent</p> <p>Rob: A lot of work has been done. You can go online and have a look</p> <p>Steve: Everything is very prepared, even as an assistant coach I know exactly what to do</p> <p>Marcie: Steve (O'Beirne) is also impressed</p> <p>Grant: Is this private or open access?</p> <p>Richard: See the report, it shows how to access</p> <p>Rob: Joel is doing a version for House too. Shows formation etc. Very detailed and good</p> <p>Steve: I was impressed and surprised with the coaches buy-in in Quesnel. Players listening improved. It will be good to get more coaches trained by BCS</p> <p>Richard: BCS cancelled all clinics. They require 15 registrants to go through with a clinic. Grassroots was cancelled because there were 15 registered but it split over 2 nights. Grassroots will go ahead. Iain Flannagan will run it, he's qualified. If that doesn't work then Joel will give coaches a similar type training clinic. This needs to be planned 3 months in advance next year. There is a CCS being offered in 100 Mile House on April 30th and Joel is asking if anyone who needs it would like to go. BCS has confirmed that Joel is qualified to run these courses subject to sitting the through BCS training session. We also have the ability to offer courses in modules over the winter and Joel could do it over his Coaching Clinics on Wednesdays, which gives him flexibility. It would be important to keep records to prove attendance</p> <p>Rob: Can we assist with expenses for the coaches who need to go to 100 Mile?</p> <p>Richard: There has been some discussion about covering Julius Komlos and if more go they can share a hotel/vehicle</p> <p>Grant: Have people been approached for Grassroots?</p> <p>Richard: We put over 50 through last year but it's good to follow up</p>
Conclusion	
Action Items	Joel will let Dean and Grant know as soon as a Grassroots (or version of it) is set
Person Responsible	Joel

b. Linda's Report

Discussion	<p>Report as submitted</p> <p>Steve: I see there's a positive variance. Good job. We have budgeted to cost centres and it would un-complicate the budget by knowing the fixed costs and putting the fixed costs across the organization. Cost centres are important to understand but we have become more sophisticated and can move forward now</p> <p>Rob: It doesn't make sense to me the way we budget. I'd like to see what are our total fixed costs. Can we pay our fixed costs with outdoor only?</p> <p>Steve: If we know our fixed costs we can get to annual membership. I'd like to see the gaps between our programming and empty times to fill up the building at the indoor facility</p>
Conclusion	
Action Items	<p>(i) Get a quote for the cost of insurance if general public is using facility</p> <p>(ii) Finance committee will discuss what are the fixed costs and recommend how they be allocated going forward</p>
Person Responsible	(i) Linda (ii) Finance Committee

6. NEW BUSINESS

a. U16 Boys (Lorrelle)

Discussion	<p>Lorrelle: The U16 and U18 girls have played in the women's league Div 1 but this year there aren't enough numbers for Div 1. All will play in Div 2. The women's league is having a meeting tonight. We all want competition. There will be 2 games per week, the 16 v 18 and ladies team. There's not too much new but reffing will be different this year, they won't technically belong to the women's league. Field 8 will be used.</p> <p>-For the U16 boys we have nothing. They are too strong for the younger teams but too small to play the U18's. They will play in an exhibition league in the men's league. They want to play on our fields, this will give them a set schedule</p> <p>Richard: Makes sense. My concern would be the number of fields available, fitting more games onto 3 fields. House is 1st and Selects 2nd</p> <p>Steve: There is room on the men's fields</p> <p>Lorrelle: They want to keep youth off the men's fields</p> <p>Grant: We allow the women to play on our fields so why not the men</p> <p>Richard: We have to review it and prioritize our teams. There shouldn't be 2 men's teams ever on our fields playing together</p>
Conclusion	
Action Items	See if there's field space and find out from Brad how much time they need
Person Responsible	Lorrelle

b. Criminal Record Checks (Guy)

Discussion	Guy: Several people have mentioned that SD57's CRC's last for 3 years. Is there any way we can stretch the term for our volunteers to 3 years? Linda: It was voted at the BCS AGM to make CRC's mandatory annually for member organizations
Conclusion	
Action Items	Put the information on the website that CRC's are mandated by BCS
Person Responsible	Richard

c) Survey Results (Linda)

Discussion	<p>Linda: As you can see by the submitted summary of survey responses 89% of our members want to be communicated with via e-mail and the website is the second most favoured vehicle for communication. The survey response wasn't high but the responses were very consistent and therefore it is still significant information. Word of mouth is also key for communication with our membership, confirming our focus on membership services, quality programs and affordable prices</p> <p>-I would like a recommendation from the Board to have the Finance Committee look into the feasibility of hiring a professional new media/website administrator. It has been shown how important it is for the information to be current, easy to find and the data base accurate. Richard has done a great job for us to date but he does this all day long as his regular job and it isn't fair to continue to place these demands on him to do it off the side of his desk when he gets home from work</p> <p>Richard: I do this for another non-profit and I spend 5-10 hours per month which covers the website/ databases/spam removal etc and charge around \$300.00 per month</p> <p>Rob: This was done for the schools and it was a waste of money. The Librarian does it off the side of her desk. If we do this what information do we want? We cannot hire someone to keep us current and dynamic</p> <p>Richard: Is the Google Calendar for Future Stars being used?</p> <p>Rob: Yes, it's used every day</p> <p>Richard: That's one element of what we want to do, establish one for Selects etc</p> <p>Steve: Agreed that we need this but it should go to a sub-committee to develop criteria</p> <p>Rob: Parents should be asked what they want</p> <p>Steve: We should engage others too</p> <p>Grant: Do you think the survey results reflect the disappointment caused by the lack on online registration?</p> <p>Linda: No, the surveys were completed between November and February, before the online registration really impacted our members</p> <p>Richard: We don't know if we want online registration</p> <p>Steve: The office indicated they had success getting coaches by seeing more of them face to face</p> <p>Richard: We still need an electronic data base and we are done with yoursportsplace.com. There are lots of options out there, Member Services Management System is available but it gives BCS access to our membership</p> <p>Steve: Lots of products, what do we want to do and how to accomplish it</p> <p>Rob: We need schedules, changes, costs, dates, that's what parents want</p>
-------------------	---

Conclusion	Richard: This will go forward to a committee for further discussion. The first committee will be comprised of Rob, Richard and Grant
Action Items	Upload the field map
Person Responsible	Richard

d) Select Uniforms (Richard)

	<p>Motion (Steve/Lorrelle) to consider Select uniforms for future seasons. Terms of Reference to include essential vs option items: Price considerations in the context of our overall contract for uniforms; Possibility of folding uniform cost into the registration fee for Selects; Colour scheme for future years; Timescales for having uniforms available</p> <p>Discussion:</p> <p>Lorrelle: The Select uniforms have been a nightmare. It started by being told they would be exactly the same as last year, then parents didn't want to buy new ones</p> <p>Linda: Who told you that they would be the same?</p> <p>Lorrelle: Anita. Parents were very upset and then we found out they weren't exactly the same but by then everyone was already in an uproar. Then there was a sizing concern, the sizing kit came late and some sizes were back-ordered. Parents didn't want to order and some were getting quite mean and nasty. People are also sick of the green uniforms. Then the problem of some teams being slow to come in and we couldn't place the order until all teams had been sized and placed their team order</p> <p>Rob: In school they are not given the option, if it's a separate cost they will want specifics</p> <p>Lorrelle: Folding the uniform in with the registration fee is a good idea – I now have two parents who are refusing to buy shorts</p> <p>Guy: Minor hockey buys jerseys for age groups and they get handed in every year and they get good quality</p> <p>Richard: We are open to all recommendations and I would like to say our uniforms are of good quality</p> <p>Steve: It is different wearing hockey gear and having a jersey which is right next to your skin. We need a committee. We should have an omnibus fee i.e. it includes referees, uniforms, practices etc. One package fee would be better</p> <p>Rob: Call the question</p> <p>Motion approved unanimously</p> <p>Richard: The motion is approved as it stands. The committee will make a recommendation to the Board at the June meeting</p> <p>Lorrelle: There are two parents who refuse to buy the shorts</p> <p>Rob: If they won't purchase the required uniform they should be refunded their money and asked to leave the team</p> <p>Richard: We don't want to throw people out over \$20.00 but we do need consistency</p> <p>Steve: Joel was very clear with the Future Stars about what they are expected to wear so it is likely that would also be required for Selects</p> <p>Rob: It dishonors Lorrelle if we do not insist on them purchasing the shorts. We are not kicking them out, they are choosing not to participate</p>
--	--

	<p>Lorrelle: It is in the Select material that uniforms are required</p> <p>Rob: Tell them we will look at this going forward but for now they have to purchase the shorts</p> <p>Dean: Agreed that no one likes extra fees but for this year tell them we take their protests seriously but can't act on it now</p> <p>Marcie: Alternatively they can train with the team but can't play games unless they have the proper uniforms</p> <p>Grant: Wrapping the fee with the uniform would be a good idea</p> <p>Richard: The committee will bring back a recommendation</p>
Conclusion	
Action Items	(i) Select uniforms for future (ii) Advise the parents we take their protest seriously but we can't make exceptions
Person Responsible	(i) All year round committee (ii) Lorrelle

7. CURRENT BUSINESS

a) Season Start Date

Discussion	<p>-May 7 is House start date</p> <p>-May 9 is date school fields are open</p>
Conclusion	
Action Items	
Person Responsible	

8. BOARD REPORTS:

A) President's Report/New Media Director's Report (Richard)

Discussion	<p>See submitted report</p> <p>Richard: Everton meeting will be held soon to determine future affiliation</p> <p>Rob: I'm confused about Everton. Is the pressure coming from Everton or some other entity?</p> <p>Richard: Everton still employs Paul and Sean. Sean has been applying gentle pressure to resolve this. We need to marshal as many resources as possible to provide full information to make a decision. We have not done anything to this point</p> <p>Marcie: We need to get on this asap. If we leave it too long they may lose interest in us</p> <p>Richard: No, I think they want to keep us</p> <p>Steve: My opinion, there is no value in this anymore. We have a Technical Director who doesn't need Everton for development, and we should be leveraging a relationship with the White Caps</p> <p>Richard: I will pull together a committee list on the weekend and send out invitations</p> <p>Rob: Committee to discuss what? We haven't really ever gotten value. Too broad a committee will just be saying whether they liked it or not. We are further ahead curriculum-wise than we have ever been before</p> <p>Richard: We need to find out if the membership feels there is value in the camps, the website etc.</p> <p>Grant: The Technical Director can do an excellent job when interested and Everton seems to go against his interest</p>
-------------------	---

Conclusion	
Action Items	Arrange Everton Meeting
Person Responsible	Richard

B) Vice- President's Report (Steve)

Discussion	-Report is for in camera discussion
Conclusion	
Action Items	
Person Responsible	

C) Treasurer's Report (Anna) (absent)

Discussion	-See submitted report -Discussed the forecasting spreadsheet
Conclusion	
Action Items	
Person Responsible	

D) Volunteer Report (Marcie)

Discussion	See submitted report Marcie: I'm excited about the volunteers. We will have Team Liaison's this year who will receive hand outs from the Age Coordinators to give to the parents. This will help the coaches so they don't have to do it -I will form a committee of Volunteers who will do the call outs for events and have a couple of people willing to sit on a sponsorship committee Steve: Mario Mastroianno may be interested in the sponsorship committee
Conclusion	
Action Items	Contract Mario Mastroianno
Person Responsible	Steve

E) Mini U5-8 (Grant)

Discussion	-See submitted report Grant: 5 Girls is short on coaches and there are 4 teams of U6 boys without coaches -I've got a list of coaches and teams and want to put coaches to teams and scan documents into the computer so I can e-mail the documents to the coaches Dean: I have a scanner and can help you with that
Conclusion	
Action Items	
Person Responsible	

F) Micro Mini 3-4 (Dean)

Discussion	-See submitted report -Inventory is done, rosters have been scanned and I've contacted all but 4 coaches -Tentative coaches meeting next weekend or possibly during the week .
Conclusion	
Action Items	
Person Responsible	

G) Select Report (Lorrelle)

Discussion	See submitted report -The plans for the German team are coming together and I'm putting together a schedule for when they are here. What would the organization be able to do for them? There are 3 teams, 13 A/B and 14 involved for Minifest and possibly some during the week -They arrive June 13 and Lorrelle and the managers will be picking them up at the airport. We'd like to come to PGYSA Indoor and have a BBQ. We have enough billet families. The Indoor Facility will be the meeting place -Can we give them a set of green jerseys as a gift with the PGYSA logo and a Canada flag on the sleeve? Also can we give the coach and manager a jacket and possibly t-shirts for the parents? -The Board agrees to provide jerseys, the jackets and t-shirts. 2 AD Sm, 11 AD Med, 2 AD Lrg will be ordered
Conclusion	
Action Items	(i) Order jerseys for German team (ii) Arrange field time for games
Person Responsible	(i) Linda (ii) Lorrelle with Anita

H) Future Stars (Rob)

Discussion	See submitted report -It's been busy, a good start, very positive. Challenges include splitting the group to use the indoor facility. It's been tough, there have been lots of meetings -Joel has been excellent, really involved and taken ownership of this. I am concerned about his going non-stop and the potential for burn-out. He's been getting lots of e-mails too and there has been the suggestion of having a communications officer for this program
Conclusion	
Action Items	Meet to bring a proposal for a communications officer for Future Stars to bring to the Board
Person Responsible	Rob and Joel

I) Field and Equipment (Guy)

Discussion	See submitted report -The fields are looking good overall -I need help Friday night (Rob, Steve, Richard and Tony will help) moving equipment from the fields to the indoor facility for the equipment hand out -Also need Board members here on Saturday. Linda, Anita and Lorrelle will be in Quesnel for the Regional Meeting so won't be on hand on Saturday to help Richard: Last year the equipment hand out went from 11:00 am – 3:00 pm
-------------------	---

	<p>and cones, balls, pinnies and jerseys/socks were distributed</p> <p>Guy: The tags fall off the bags so I won't be using them this year. Coaches will sign out the equipment</p> <p>Tony: Will we be handing out the coaches packages then too?</p> <p>Richard: No, it's too busy and the directors need to hold coaches meetings to give all the information to the coaches</p> <p>Guy: Brad Stewart is making a big 2' x 2' sign to put in the stairwell to the equipment room reminding coaches to bring back the balls and remind the parents of the 3/4 year olds not to take the balls at all</p> <p>Marcie: The sign should say the last coach on the field should put the balls back</p> <p>Lorrelle: There is a nice garden area by the flags, would we be able to get a sponsor for that?</p> <p>Guy: I will look into that</p>
Conclusion	
Action Items	Garden Sponsorship
Person Responsible	Guy

J) Referee / Discipline (Tony)

Discussion	<p>See submitted report</p> <p>-Gaetano is concerned about referee scheduling</p> <p>-There were 60 referees involved in the refresher course and another one will run in the next few weeks</p>
Conclusion	
Action Items	
Person Responsible	

K) Divisional Boys and Girls (Dustie)

Discussion	<p>See submitted report</p> <p>Richard: Regarding the request in the last paragraph of Dustie's report, the answer is yes</p>
Conclusion	
Action Items	
Person Responsible	

9. ANY OTHER BUSINESS

Lorrelle: Regarding Provincials, most teams are declaring B but there is 1 team declaring A for sure, with another possible. We have two 13 year old teams and two 14 year old teams both wanting to declare B. The B teams wants to challenge the A teams and the winner of this mini-playdown goes to Provincials

Richard: We should check with BCS to ensure this is OK

Lorrelle: It is OK with BCS, other teams do this too

Grant: But there would still be only one team out of PG

Lorrelle: Yes

Consensus is that this is great for everyone involved

Motion to adjourn the meeting to in camera 8:10 pm (Steve/Grant). Motion passed unanimously

Dates:

- **Next Board Meeting Wednesday, May 18th at 5:30 pm**